



**CYNGOR BWRDEISTREF SIROL**  
**RHONDDA CYNON TAF**  
**COUNTY BOROUGH COUNCIL**

**GWŶS I GYFARFOD O'R CYNGOR**

C. Hanagan  
Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a Chyfathrebu  
Cyngor Bwrdeistref Sirol Rhondda Cynon Taf  
Y Pafiliynau  
Parc Hen Lofa'r Cambrian  
Cwm Clydach CF40 2XX

Dolen gyswllt: Julia Nicholls - Uwch Swyddog Gwasanaethau Democrataidd (01443 424098)

**DYMA WŶS I CHI** i gyfarfod o **PWYLLGOR TROSOLWG A CHRAFFU** yn cael ei gynnal yn **Siambr y Cyngor, Y Pafiliynau, Parc Hen Lofa'r Cambrian, Cwm Clydach, Tonypanyd CF40 2XX** on **DYDD LLUN, 1AF GORFFENNAF, 2019** am **5.00 PM**.

Caiff Aelodau nad ydyn nhw'n aelodau o'r pwyllgor ac aelodau o'r cyhoedd gyfrannu yn y cyfarfod ar faterion y cyfarfod er bydd y cais yn ôl doethineb y Cadeirydd. Gofynnwn i chi roi gwybod i Wasanaethau Democrataidd erbyn Dydd Iau, 27 Mehefin 2019 trwy ddefnyddio'r manylion cyswllt uchod, gan gynnwys rhoi gwybod a fyddwch chi'n siarad Cymraeg neu Saesneg.

**AGENDA**

**Tudalennau**

**1. DATGAN BUDDIANT**

Derbyn datganiadau o fuddiannau personol gan Aelodau, yn unol â gofynion y Cod Ymddygiad.

Nodwch:

1. Mae gofyn i Aelodau ddatgan rhif a phwnc yr agendwm mae eu buddiant yn ymwneud ag ef a mynegi natur y buddiant personol hwnnw; a
2. Lle bo Aelodau'n ymneilltuo o'r cyfarfod o ganlyniad i ddatgelu buddiant sy'n rhagfarnu, mae rhaid iddyn nhw roi gwybod i'r Cadeirydd pan fyddan nhw'n gadael.

**2. COFNODION**

Cadarnhau cofnodion o gyfarfodydd y Pwyllgor Trosolwg a Chraffu a gynhaliwyd ar:-

- Pwyllgor Trosolwg a Chraffu Arbennig, 1 Mai 2019;
- Pwyllgor Trosolwg a Chraffu, 8 Ebrill 2019;
- Pwyllgor Trosolwg a Chraffu Arbennig, 3 Ebrill 2019

5 - 26

### 3. RHAGLEN WAITH Y CABINET

Derbyn y rhestr arfaethedig o faterion y mae angen i'r Cabinet eu trafod ystod blwyddyn y Cyngor 2019/20. Os yw'n addas, bydd modd canfod a oes modd i'r Pwyllgor yma neu unrhyw un o'r pedwar Pwyllgor Craffu 'thematig' gynnal gwaith cyn-graffu arnyn nhw.

(Mae copi o'r adroddiad a gafodd ei gyflwyno i'r Cabinet yn ystod y cyfarfod a gynhaliwyd ar 18 Mehefin, 2019, wedi'i atodi)

27 - 52

### 4. ADOLYGIAD – TROSOLWG A CHRAFFU 'ADDAS AR GYFER Y DYFODOL'

Cael y newyddion diweddaraf gan y Cyfarwyddwr Gwasanaeth, wasanaethau Democraidd a Chyfathrebu, ynglŷn â'r cynigion i adolygu a ffridiadau Craffu'r Cyngor.

Ynghlwm â'r adroddiad mae:

Atodiad 1 - Y Cylch Gorchwyl Drafft ar gyfer y Pwyllgorau Craffu canlynol:

- Pwyllgor Trosolwg a Chraffu
- Plant a Phobl Ifainc
- Cyllid a Chyflawniad
- Iechyd a Lles
- Cynnal Gwasanaethau Cyhoeddus, Cymunedau a Ffyniant

Atodiad 2 - Rhaglenni Gwaith Craffu Drafft

- Plant a Phobl Ifainc
- Cyllid a Chyflawniad
- Iechyd a Lles
- Cynnal Gwasanaethau Cyhoeddus, Cymunedau a Ffyniant

Atodiad 3 - Rhaglen Waith y Pwyllgor Trosolwg a Chraffu

Atodiad 4 - Ffurflen Meini Prawf Craffu

53 - 100

### 5. HYFFORDDIANT

Penderfynu ar ofynion hyfforddiant aelodau'r Pwyllgor Trosolwg a

Chraffu ar gyfer Blwyddyn y Cyngor 2019/20.

## **6. MATERION BRYS**

Trafod unrhyw faterion sydd, yn ôl doethineb y Cadeirydd, yn faterion brys yng ngoleuni amgylchiadau arbennig.

### **Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a Chyfathrebu**

#### **Cylchreliad:-**

Cadeirydd ac is-gadeirydd y Pwyllgor Trosolwg a Chraffu  
(Y Cynghorydd M Adams a Y Cynghorydd S Evans)

#### **Y Cynghorwyr Bwrdeistref Sirol:**

Y Cynghorydd J Bonetto, Y Cynghorydd P Jarman, Y Cynghorydd J Harries,  
Y Cynghorydd H Boggis, Y Cynghorydd J Brencher, Y Cynghorydd D Macey,  
Y Cynghorydd E Stephens, Y Cynghorydd L Walker, Y Cynghorydd G Caple,  
Y Cynghorydd M Griffiths, Y Cynghorydd S Morgans and Y Cynghorydd W Jones

Christian Hanagan, Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a  
Chyfathrebu

Simon Gale, Cyfarwyddwr Materion Ffyniant a Datblygu

#### **Aelodau Cyfetholedig Addysg er gwybodaeth-**

Mr M Cleverley, Cynrychiolydd Cymdeithas Genedlaethol yr Ysgolfeistri ac Undeb yr  
Athrawesau a'r Panel Athrawon

Ms A Jones, Cynrychiolydd UNITE

Mr C Jones, Cynrychiolydd GMB

Mrs C Jones, Cynrychiolydd Undeb Cenedlaethol yr Athrawon a'r Panel Athrawon

Mr D Price, Cynrychiolydd UNSAIN/UNISON

Mr J Fish, Cynrychiolydd Rhiant-Lywodraethwr wedi'i ethol

Mr D S Emanuel, Cynrychiolydd Rhiant-Lywodraethwr wedi'i ethol

Mr A Ricketts, Cynrychiolydd Awdurdodau Esgobaethol â'r hawl i bleidlais

Mr Kevin Wilhite

Y Cynghorydd M Webber

Mr R Hull – Cadeirydd y Pwyllgor Archwilio

**</TRAILER\_SECTION>**

Tudalen wag

## **RHONDDA CYNON TAF COUNCIL**

Minutes of the meeting of the Overview and Scrutiny Committee meeting held on Wednesday, 3 April 2019 at 10.00 am at the Council Chamber, The Pavilions, Cambrian Park. Clydach Vale, Tonypany, CF40 2XX.

### **County Borough Councillors - Overview and Scrutiny Committee Members in attendance:-**

Councillor M Adams (Chair)

Councillor S Evans	Councillor J Bonetto
Councillor P Jarman	Councillor E George
Councillor J Harries	Councillor H Boggis
Councillor J Brencher	Councillor E Stephens
Councillor G Caple	Councillor A Cox
Councillor M Griffiths	Councillor S Morgans

### **Signatories to the Call-In**

Councillor M Powell  
Councillor M Fidler Jones  
Councillor H Fychan  
Councillor S Belzak  
Councillor L Hooper

### **Cabinet Members in Attendance**

Councillor M Webber – Deputy Leader and Cabinet Member for Council Business  
Councillor J Rosser – Cabinet Member for Education & Lifelong Learning  
Councillor G Hopkins – Cabinet Member for Adult Community Services & Welsh Language  
Councillor R Bevan – Cabinet Member for Enterprise Development & Housing

### **Other Members in Attendance**

Councillor S Bradwick – Chair of Public Service Delivery, Communities & Prosperity Scrutiny Committee  
Councillor S Pickering – Local Member for Ynysybwl

### **Officers in attendance**

Mr C Bradshaw – Chief Executive  
Mr C Hanagan – Service Director of Democratic Services and Communications  
Mr A Wilkins – Director of Legal Services  
Mrs G Davies – Director of Education and Inclusion Services  
Mr B Whittingham – Head of Achievement, Secondary  
Ms A Richards-Head of 21<sup>st</sup> Century Schools  
Mr P Mee – Director Public Health, Protection & Community Services  
Mr R Waters – Service Director Frontline Services

## 1 Declaration of Interest

In accordance with the Council's Code of Conduct, the following declarations were made pertaining to the agenda:-

1. County Borough M Webber declared the following personal interests in respect of the matter-" I am on the Governing Body of Heol Y Celyn Primary School but my interest is not prejudicial because of the exemption contained within paragraph 12(2) (a)(iii) of the Members Code of Conduct."  
  
"My Grandchildren attend a school referenced within the proposals"
2. County Borough Councillor J Rosser declared the following personal interest in respect of the matter - " I was appointed at the Council's 22nd AGM (17th May, 2017) to the Board of Governors – Coleg Morganwg (now Coleg y Cymoedd) for a 4 year term".
3. County Borough Councillor S Pickering declared the following personal interest in respect of the matter – "I am on the Governing Body of Hawthorn High School."
4. County Borough Councillor S Belzak declared the following personal interest in respect of the matter - " I am a Governor of Cilfynydd Primary and YGG Pontsionorton"
5. County Borough Councillor M Powell declared the following personal interest in respect of the matter - "I am on the Governing Body of Hawthorn High School"
6. County Borough Councillor L Hooper declared the following personal interest in respect of the matter – " I have family members who attend a school referenced in the proposal"
7. County Borough Councillor J Brencher declared the following personal interest in respect of the matter – "I taught at Pontypridd High School"
8. County Borough Councillor J Bonetto declared the following personal interest in respect of the matter - "I am on the Governing Body of Hawthorn High School"
9. County Borough Councillor H Fychan declared the following personal interest in respect of the matter – "Personol – Llywodraethwraig YGG Evan James"
10. County Borough Councillor E. George declared the following personal declaration of interest in respect of the matter – " A member of my family attends Pontypridd High School"
11. County Borough Councillor M Fidler Jones declared the following declaration of personal interest in respect of the matter – "I am on the Governing Body of Helo Y Celyn Primary School and Hawthorn Primary School"

12. Mr Jeff Fish (Voting Elected Parent/Governor Representative) declared the following personal interest in respect of the matter – “I am a Parent Governor of Bryncelynnog Comprehensive and also the Chair of Maesybryn Primary”
13. Mr C Bradshaw " I was appointed at the Council’s 22nd AGM ( 17th May, 2017) to the Board of Governors – Coleg Morganwg (now Coleg y Cymoedd) for a 4 year term”

## **2 21st Century Schools Programme**

### **WELCOME & PROCEDURE**

The Chair welcomed everyone to the Special Meeting of the Committee and reminded Members that the procedure did not involve scrutinising the proposals before them but that consideration should be given to the reasons for call-in. The Chair reminded Members that two call-in’s had been received standing in the names of:-

Councillor M. Powell;  
Councillor H. Fychan;  
Councillor M. Fidler Jones; and

Councillor S. Belzak;  
Councillor L. Hooper; and  
Councillor Diamond.

The Chair advised Committee that as part of today’s proceedings three members of the public, namely Ms Billie-Mai Cox, Mr Wil Morus Jones and Mr Edwin Mead, would be invited to address Committee at the appropriate juncture.

The Service Director Communications and Democratic Services outlined the procedure for the call-in process and explained that the Cabinet report which had been considered at its meeting of the 21<sup>st</sup> March 2019, the Cabinet Decision Notice and details of the two valid call-in forms were included in the Committee papers. For the benefit of all those present he clarified the seating arrangements for the Overview & Scrutiny Members, the relevant Officers and Cabinet Members, the signatories to the two Call-in’s and members of the public.

The Service Director advised that the three Members making the call-in would be invited to address the Committee in support of the reasons given by them in requesting the call-in, a copy of which was attached at Appendix D. He explained that the responsible Officers and Cabinet members would have the opportunity to respond. Members of the public, as alluded to by the Chair and a local Member who had requested to speak, would then have their chance to address members of the Overview & Scrutiny Committee. It was proposed that one of the three Members be given the right to make a final address to the Committee immediately before a vote would be taken on the proposal. He pointed out that if the proposal to have the matter referred back to Cabinet was unsuccessful, then the Cabinet decision would take effect immediately at the conclusion of today’s meeting. The Service Director pointed out that Mr Jeff Fish, a Co-opted Member was also in attendance although he was not eligible to vote

on the matter.

In conclusion, Committee was advised that in accordance with the call-In Procedure Rules, the presence of all three signatories is required before the matter can be heard, however in the case of the second call-In, Councillor Mike Diamond has offered his apologies, and as a result of the circumstances, the Chair agreed that the matter could continue to be considered.

## **CALL-IN – 21<sup>ST</sup> CENTURY SCHOOLS PROGRAMME**

### Councillor M. Powell

Councillor M. Powell stated that he would make the final address to Committee on behalf of the three signatories to the call-In.

Councillor Powell stated that the consultation is referenced 366 times throughout the report and on page 16 contains a list of consultees such as governing bodies. Despite being listed as a consultee, Councillor Powell explained that Coedpenmaen Primary was only consulted about the change to the catchment area. Coleg Y Cymoedd is mentioned 141 times in the report but the consultation process undertaken with the college is not listed. Despite meeting with the School Council on the 12<sup>th</sup> November 2018 at 3.30pm at Hawthorn High (a similar event was held in Pontypridd High School) there is no mention of this consultation process. Councillor Powell added that on the 26<sup>th</sup> November 2018 a consultation event was held with 26 students at Coleg Y Cymoedd, however, no information is given about the level of the students involved and suggests that the students present at the meeting were cherry picked. He questioned the misleading nature of some of the questions in the consultation process such as “Do you think sixth form in schools is old fashioned?”

In conclusion Councillor Powell stated that removing sixth form provision from the Greater Pontypridd area is something that requires greater scrutiny than was actually allowed.

### Councillor M. Fidler Jones

Councillor M Fidler Jones stated that this consultation procedure was not the best example of how a consultation process should be conducted as it consisted of binary choice and multi-faceted proposals. He indicated that some of the proposals were good, others less so and it was those responses which had not been captured. He felt that as the original proposal was not the one considered by Cabinet the proposal itself has been undermined. Councillor Fidler Jones agreed with large parts of the proposal but felt that the final decision had not been consulted upon and needed to be for the future of our children.

### Councillor H. Fychan

Councillor H. Fychan indicated that she would be addressing the Welsh Medium Education proposals. She stated that the proposals as a whole needed further consideration but added that all those who have raised concerns about the Welsh language provision are not opposed to change or to the creation of a new Welsh Medium Primary School at the Heol y Celyn site. Councillor Fychan considered that the proposals will lead to a reduction in the number of Welsh medium schools in Pontypridd to two and that the demand for Welsh medium education in the vicinity of Heol y Celyn could increase which would mean that the new school may have to reconsider its catchment area.

Councillor Fychan explained that because the proposal will remove Welsh



medium education in north Pontypridd, evidence from parents suggests they will choose English medium education due to the increased travel time from Ynysybwl, Glyncoch and Cilfynydd to Heol y Celyn and the need to take two buses to the new site. She referred Members to Estyn's comments captured in the first and second paragraphs on page 275 of the report in respect of the impact of further travel and ....*"it is Estyn's opinion that the proposal is likely to at least maintain the current standards of education in the area"*, which suggests that the health and wellbeing of our pupils has not been considered.

Councillor Fychan stated that at the Cabinet meeting it was proposed for the first time that parents could send their children to YGG Abercynon or YGG Evan James if they lived in north Pontypridd as both would be closer, which she considered swayed the Cabinet decision at the time. Councillor Fychan raised concern that no consultation had been undertaken in respect of this proposal or in respect of the catchment areas for Welsh medium education.

In conclusion Councillor Fychan urged that all proposals need to be consulted upon including a change in catchment areas to ensure that any changes in place are the right ones for the future of Welsh medium education in Pontypridd. She added that Pontypridd is, after all, the home of our National Anthem "O bydded l'r heniath barhau"

Following the addresses made by the three Members, the Chair called upon the Director of Education and Inclusion Services, the Cabinet Members for Education & Lifelong Learning and for Adult Community Services & Welsh Language to comment on the issues raised.

The Director of Education and Inclusion Services considered that there had been an over emphasis placed on the information provided in respect of the Coleg y Cymoedd meeting, as it was one of numerous consultation meetings minuted and attached as an appendix to the consultation report. The Director reported that a group of learners had been randomly selected by Coleg y Cymoedd staff from pupils that had previously attended the schools affected by the proposals. Furthermore, there was no reference to the outcomes from the meeting in the consultation report, the meeting was not closed and had followed the same procedures as the other meetings.

It was reported by the Director that it was important and appropriate for the learners to voice their opinions and it was not for the Council to interpret and edit their views. She added that the same approach had been taken in the other school consultation events as with Coleg y Cymoedd. Negative feedback in respect of specific subject teachers had been redacted in the report. The reference had represented the view of a young person.

The Director of Education and Inclusion Services assured Members that all the information captured from all consultation events and responses had been made available to the Cabinet Members so as to assist them in making an informed decision.

It was confirmed that the Council has been fully compliant with the School Organisational Code and the Director reminded Committee that the Council is under no obligation to hold consultation events. Nevertheless, the Council acknowledge the importance of stakeholder consultation and allowed 108 days to the consultation process not the 42 days required as the minimum standard. Throughout this process it was felt that a large proportion of the population had

been given the opportunity to express a view and Cabinet Members had a three week period in which to consider the proposals and the responses made to them.

In respect of Welsh Medium Education, the Director confirmed that these proposals were not reliant on surplus places being available in other schools as plans would enhance not reduce capacity in Welsh medium schools. The Director viewed the surplus capacity as offering a choice for parents as they can apply for places in other schools should they wish to do so, which can only be considered as a positive thing for residents of RCT. The Director confirmed that this issue had been raised by Cabinet following their review of the evidence, which shows the level of scrutiny undertaken by the Cabinet Members.

The Director of Education and Inclusion Services stated that currently 70% of learners in YGG Pont Sion Norton travel to school and the proposed new site would reduce daily travelling by 1.1 miles.

The Cabinet Member for Education & Lifelong Learning reported that there had been nine meetings in total with pupils at the various schools, including Coleg y Cymoedd. In addition, 8 further meetings were also held on the same night for staff and Governors. She assured Members that all the consultation responses, minutes and reports were made available for Cabinet Members to make an informed decision and clarified the following points:-

**Data** – all data used in the consultation document is valid as the local authority is not allowed to use data which has not been verified and published;

**Financial** – 3 of the secondary schools in question are in deficit and deficit recovery plans are in place. Over 60% of learners decided not to return to 3 of the secondary schools to continue their 6<sup>th</sup> form education, low numbers returning to school resulted in a limited choice of subjects being offered due to affordability;

**Consultation methodology**- the local authority has gone over and above the statutory requirements and received an unprecedented response to the consultation;

**Welsh Medium Education Schools** – Cabinet raised this issue and asked for further information relating to a strategic overview of capacity (an extra 90 places built in as well as extra capacity in other schools). No change to catchment areas.

The Cabinet Member for Adult Community Services & Welsh Language reminded Members that the proposals had undergone pre scrutiny by the relevant Scrutiny Committee in advance of the proposals being considered by Cabinet. The consultation process exceeded that of the standard 42 days for a consultation period by 2.5 times which allowed the public more time to respond to the proposals in a number of different ways, via written responses and social media.

The Cabinet Member concluded by assuring Committee that Cabinet has taken its responsibilities seriously regarding this matter, as it does with all important issues, in particular the proposals in respect of Welsh Medium Education, which the Cabinet Member stressed was of particular interest to him. He stated that the proposals would enhance and increase the number of places available to our students.

### Public Speakers

Two public speakers, Ms Billie Mai Cox and Mr Wil Morus Jones were afforded the opportunity to address Committee at this juncture in the proceedings and did so on the following issues:-

- Concerns in respect of 6<sup>th</sup> Form provision in Bryncelynnog School based on the lack of direct travel links to the school;
- Travel time eating into school work;
- Most students live in the same area as their school;
- Wellbeing of pupils travelling away from their support systems causing stress;
- Limited information in respect of college results (only based on one year's results);
- Concern over the future of Welsh Medium education ;
- Concern over travelling distances under the new proposals;

Having heard the points raised by those Members who had made the Call-in and the responses from the Director of Education and Inclusion Services and the relevant Cabinet Members as well as the Public Speakers, the Chair then invited the Committee to ask any questions they may have.

A Member queried the value of the Scrutiny process in light of the fact that members of the Overview & Scrutiny Committee were allowed only five minutes to address their points.

The Member also queried why Coleg y Cymoedd was not listed as a consultee and asked what has been done to deal with the shortcomings in respect of a number of points raised by Estyn regarding the lack of sufficient evaluation and information relating to the impact of the changes to catchment areas, travelling times and SEN provision. The Member also found the report in respect of 'dual language' to be clumsily worded. She asked what the rationale is behind having the 6<sup>th</sup> form provision in Bryncelynnog which is located close to Y Pant School. In conclusion, the Member asked if there was any truth that a student was told what to say in his address to Cabinet?

In response the Director of Education and Inclusion Services stated that the wellbeing of all pupils is of paramount importance and the new larger schools will be able to provide enhanced opportunities to develop specialist posts. She added that outcome data for Coleg y Cymoedd is very positive with a high proportion of A\*-C grades being achieved. There is a good provision of A Level courses at the college with over 300 students following courses at this level.

In respect of Welsh Medium Education, the Director referred Committee to the Council website which highlights the report relating to Welsh Medium Education provision in RCT. Since 2012 there have been enhanced places in Ysgol Llanhari, YGG Llwyncelyn, YGG Tonyrefail and plans are in place for an extension in YGG Aberdar and a new 3-19 School for Ysgol Garth Olwg. 90 additional places are proposed in Heol y Celyn and further places are planned for a range of settings including Dolau School, Ysgol Penderyn and Ysgol Gyfun Rhydywaun as well as a huge investment in Welsh medium early years provision.

As to why Bryncelynnog Comprehensive School has been identified, it was reported that the current 6<sup>th</sup> form retention rates are good, the school has

demonstrated positive outcomes and a good range of curriculum choices.

The Cabinet Member for Adult Community Services & Welsh Language stated that he considered the earlier point raised by the member of the Overview & Scrutiny Committee in respect of the student being told what to say in his address to Cabinet as inappropriate. The Member confirmed that it had been “suggested to her” that was the case and she had ended her question asking if there was any truth behind the claim. The Member considered that an apology and a retraction from the Cabinet Member should be forthcoming. The Cabinet Member for Education & Lifelong Learning confirmed that the young person in question had volunteered to speak.

A Member from the Overview & Scrutiny Committee raised a point in respect of the need for a pre consultation process for the Welsh Medium Education matter which may have been a useful tool as residents want to be involved at an earlier stage. The member asked for clarification in respect of pupils being asked to travel further to access Welsh Medium Education.

In response, the Director of Education and Inclusion Services reiterated her point that there are no changes to the catchment areas but catchment areas are regularly reviewed to ensure the adequate provision of school places in the right areas. In relation to the Pont Sion Norton proposals, pupils will travel 1.1 miles less under the current proposals. Pre consultation is not a requirement of the School Organisation Code but reference was made to the consultation proforma which enables consultees to expand their comments and provide detailed responses should they so wish to do so.

The Co-opted member, although grateful to hear the Cabinet Members assurances, raised the following points in respect of the consultation with Coleg y Cymoedd and referred to the minutes of the meeting within the report on pages 184-188, held at the college which he felt did deviate from the set structure afforded to other schools. He queried the ‘randomly selected students’ as not including students from Bryncelynnog (as he is a Governor at Bryncelynnog School). As the students weren’t asked if they had any questions at the end of the meeting he questioned the validity of the process. In his second point the Co-opted member referred to the speech made by the public speaker Ms Cox and her claim that her only choice is to attend Coleg y Cymoedd and to the concerning commentary around wellbeing by Estyn and he asked if that element has been considered by Cabinet.

The Director of Education and Inclusion Services addressed the issue of ‘randomly selected’ students present at the meeting as being those from schools affected by the proposals. She assured Committee that the structure of all the meetings was carried out in a way that presented clear information but did allude to the fact that the flow of the meetings with young people were all different but it was important that all learners were given an opportunity to express their opinion. This meeting was only part of a wider and extensive consultation process, involving thousands of consultees. The Director also stated that there is no evidence to suggest that the proposals will have an adverse effect on learners and further, if Head Teachers from the new Rhondda Schools were present today, they would be able to highlight the positive impact of the new schools and of children wanting to attend the schools in question.

In addition the Cabinet Member for Education & Lifelong Learning reiterated that the notes from the meeting at Coleg y Cymoedd consisted of just 4 out of 300

pages of the report and she assured Committee that all documentation was taken into consideration.

Another member of the Overview & Scrutiny Committee raised the following points:-

- Retention data - Lack of opportunity to scrutinise the data which would have been useful to benchmark against the proposals;
- Consultation methodology – How the consultation was conducted and how we can learn from that;
- Welsh Medium Education – Unclear on the distances pupils will need to travel – if a school is moved from its locality and it is further away, there must be an increase in the travel distance. Although we welcome the additional places, it's where those extra places are. At Cabinet it was noted that pupils could go to YGG Evan James and YGG Abercynon which is new information and would change the catchment areas;
- Support Welsh speakers – the ambition to support 1 million Welsh speakers, where is the plan to meet that provision?

The Director of Education & Inclusion Services responded to the queries and added that the parents in RCT do have good choice as the schools are equitably distributed around RCT with available spaces in place.

The Service Director Frontline Services explained that there are currently no dedicated transport facilities at Pont Sion Norton School. Buses park on the highway and face south bound so that pupils are on the correct pavement side for the school and do not have to cross the road. In order to achieve this position, the buses are required to drive up the A470, leave via the slip road at Abercynon and drive back toward Pontypridd, meaning that the distance travelled by pupils is longer in the mornings. The buses follow this route to pick up in the afternoon, the pupils have a shorter journey home. The current daily distance travelled by pupils between Pont Sion Norton School and Robertstown Hotel is 13.1 miles. The daily combined distance travelled by pupils between Heol y Celyn School and the Robertstown Hotel will be broadly 1 mile less.

Another Member from the Overview & Scrutiny Committee stated that she had attended all the meetings and consultation events and noted the positive comments from them but raised the following points:-

- What happens if students miss the bus;
- The focus on Coleg y Cymoedd is welcome and it has its function as there's no tertiary system in RCT;
- The College does not present all subjects;
- If only 15% of students take up the option of attending Bryncelynnog will the other pupils' needs be addressed?

Opportunity was afforded to the Local Member for Ynysybwl who had previously made a request to speak through the proper procedures. The Local Member advised that YGG Pont Sion Norton and Heol y Celyn parents in her ward have a difficult decision to make given that 3 year olds will be expected to travel two hour round journeys with an additional burden on parents and grandparents. She urged Members to take parents' views into consideration.

The Director of Education and Inclusion Services stated that the £37.4 million

investment will significantly improve learners' experiences and provision. She reminded Members that currently 70% of children are already being transported to Pont Sion Norton School and the impact on families is negligible. Whilst references were made to emergency arrangements, it was highlighted that a duty of care still rests with the school in the event of unexpected illness or emergency situations.

The Service Director Frontline Services explained that currently the route from Ynysybwl to Cardinal Newman School takes 41 minutes from Robertstown Hotel and if the journeys are timed correctly, utilising the half hourly service from Ynysybwl to Pontypridd, a child could make the journey on public transport in 39 minutes.

The Chair thanked the speakers for their contributions. He stated that he understood both sides, as a teacher himself but suggested that these proposals would give parents more choice. The Committee, having debated the issue, the Chair invited County Borough Councillor M. Powell to sum up the argument in favour of referring the Cabinet decision back to the Cabinet for reconsideration.

Councillor Powell described the procedures of the meeting and the process of trying to encompass all the changes in the allotted time as impossible. He raised further concern in relation to comparing Coleg y Cymoedd with Hawthorn High due to the latter having a higher number of FSM's and the added value that children would gain from attending these schools. He advised that the data within the report should not have been split but combined. He referred to earlier discussions around Centres of Excellence and pointed out that Aberdare School is currently in special measures. In conclusion Councillor Powell expressed his concern regarding the transportation of 3, 4 and 5 year olds to Heol y Celyn, via a very busy route.

At this juncture in the proceedings, Councillor Jarman stated that she wished to move a motion in respect of the little opportunity afforded to members of the Overview & Scrutiny Committee (a maximum of 5 minutes each speaker) in comparison to the time given to the relevant Chief Officers to respond, who the member felt had a lot longer. The Chair did not allow the motion and stated that he had made it clear from the outset that Members of the Committee would only be afforded five minutes.

Following consideration of the issues and in accordance with the Overview & Scrutiny procedure rules, it was **RESOLVED** that the matter not be referred back and that the decision taken on the 21<sup>st</sup> March 2019 take effect as from the close of the meeting.

The Chair asked Councillor S. Belzak to commence his address to Committee in respect of the points raised within the second call-In.

#### Councillor Belzak

In the first instance Councillor Belzak thanked the Committee for allowing the matter to be heard under exceptional circumstances.

Councillor Belzak alluded to the Council's complete failure to discharge its duties under the Health & Wellbeing Act. Regarding Cilfynydd Primary and Pontypridd High School, he stated that despite a written submission to Cabinet, which had not been responded to, the matter seemed to have been ignored. Councillor Belzak referred to the very extensive availability of Public Health literature which

reports on those that spend their days close to road having greater respiratory/obesity problems and in view of this, there is no excuse for putting a school next to the A470.

Councillor Belzak concluded his representation by stating that the UN Intergovernmental Panel on Climate Change (IPCC) has stated that we have twelve years to change our ways in respect of climate change before the world as we know it ends.

#### Councillor Hooper

Councillor Hooper referred to the procedures in the Cabinet meeting and consultation as reasons for the Call-in. He stated that if £37 million is to be spent on schools in Pontypridd he stressed the importance of spending the budget effectively and to ensure the tax payers money is spent wisely. He referred to the comments of the Director of Education regarding the reduction in school places but the reduction by 8 school places is not a huge step towards achieving that.

(The Chair reminded Councillor Hooper to have regard to the reasons set out in the notice of call-in form)

Councillor Hooper raised concern that the Council was supporting a proposal when it didn't know what the proposal would be. He referred to earlier remarks, "...bedding in and a success" and added that many schools are going through financial difficulties and pointed out that a consequence of closing the 6<sup>th</sup> Forms is transport, the costs of which are not set out in the report. He added that the estimated costs for the transport are unknown and he urged the Overview & Scrutiny Committee to send this back to Cabinet so that a proper consultation can be undertaken and that Committee can be sure that the £37 million is being spent efficiently.

In response the Director of Education & Inclusion Services reported that the Council is not in breach of air quality objectives and she confirmed that the report includes a lot of detail in respect of this matter. The Director confirmed that the Council is able to measure the impact of the investment in the Rhondda Schools which opened in September 2018, with reports presented to the Children & Young People Scrutiny Committee as well as Welsh Government as part of the proposals. The Director reported that the expectation is that sustainable travel arrangements are implemented along with safe walking routes which will promote healthier journeys to school.

The Cabinet Member for Education & Lifelong Learning supported the comments of the Director of Education and stressed that there has been positive feedback from the Heads of the new Schools in the Rhondda with a reported overall increased attendance.

The Director Public Health, Protection & Community Services confirmed that Air Quality has been reviewed by Cabinet. He explained that the local authority conducts regular monitoring and review of air quality to determine compliance to statutory Air Quality Objectives, set by national government to protect public health. The Director confirmed that the vast majority of Rhondda Cynon Taf exhibits good air quality. The Council has been monitoring Local Air Quality for a long time and he confirmed there are Quality Management Areas (AQMA's) in Rhondda Cynon Taf which reflect breaches of a relevant air quality standard for Nitrogen Dioxide (which is associated with traffic omissions and is influenced by

the flow of traffic and prevailing winds). The Director confirmed that a location twenty metres from a highway such as the A470 is compliant and because of the lower elevation of the School, Pontypridd High School is not at risk and therefore it is not a material consideration. The Director confirmed that an air quality monitoring device has been installed at the site of Pontypridd High School to gather data for a 12 month period.

The Service Director Frontline Services confirmed that all proposals will require a transport assessment and a review of the walking and cycling routes which is likely to bring about improved sustainable transport routes. He explained that there are contracted buses for Bryncelynog and that vehicle utilisation in RCT is amongst the best in the country. In conclusion, the Service Director advised that there are college season tickets for existing public transport routes which has helped to support a viable public transport network.

### Public Speaker

The third public speaker, Mr Edwin Mead was invited to address Committee in respect of the closure of Cilfynydd Primary School as his two children attend the school currently. Mr Mead outlined his representation to include the following points:-

- Surplus places – Reduction of only 8 places in view of a target of 25%;
- Maintenance of the school (page 50 of the report) which has had a c and b rating;
- Cilfynydd Primary School has no deficit;
- 3-16 Schools are a large investment – not cost effective;
- 78% against the 3-16 School- 500 people signed the petition against the closure of Cilfynydd School.

A member of the Overview & Scrutiny Committee queried an earlier comment that if air quality is not a material consideration why is monitoring equipment in place at Pontypridd High School? She also queried the burden of cost for transport between Pontypridd High School and Hawthorn.

In response to the query regarding monitoring equipment the Director Public Health, Protection & Community Services clarified that it was not a material consideration in relation to this particular proposal. He added that the Council takes its responsibility in respect of air quality seriously and as such there are 50 monitoring sites around RCT that contribute to an annual screening assessment. The Director confirmed that the monitoring device at Pontypridd High School will provide additional assurance and confidence that the school is unaffected.

The Director of Education and Inclusion Services explained that it was important to consider the rationale behind the proposals, that a high number of learners are not choosing to return to 6<sup>th</sup> form education and there was a need to address the retention rates, outcomes and budget deficits. There are currently over 1,100 surplus spaces across the board.

Two further queries regarding the call-in process were directed at the Director of Education and Inclusion Services, what information was presented to Cabinet that led it to believe that these are better models for our children and did the information provided include the retention rates? Did Cabinet fail to consider social exclusion with provision of breakfast clubs and after school clubs?



In response the Director of Education confirmed that the retention rates are included in pages 15-16 of the consultation document. She also clarified that before and after school provision is not a statutory requirement. The Director also confirmed that no other sites were considered prior to this proposal.

At this point in the proceedings, Councillor Powell left the Council Chamber at the request of the Chair in view of his refusal to refrain from addressing Committee at this stage.

The Chair invited County Borough Councillor S. Belzak to sum up the argument in favour of referring the Cabinet decision back to the Cabinet for reconsideration.

Councillor Belzak pointed out that, as previously alluded to, no one had responded to his remarks and comments regarding climate change and other dire warnings which only confirmed to him that there had been no consideration or consultation in respect of the obligations to have arisen from the Paris 2015 Climate Accord and the matter had not been discussed at Cabinet. With regard to air quality guidance, he considered the 20 metres required clearance to still be within the danger zone and Councillor Belzak reminded Committee that on the 3<sup>rd</sup> October 2018 he advised Cabinet that expert advice and knowledge was needed to address this matter. As the report had failed to address climate change Councillor Belzak urged the issue to be referred back to Cabinet. He also stated that not one paper has evidenced the benefits of the new schools.

Following consideration of the issues and in accordance with the Overview & Scrutiny procedure rules, it was **RESOLVED** that the matter not be referred back and that the decision taken on the 21<sup>st</sup> March 2019 take effect as from the close of the meeting.

**This meeting closed at 13:25**

**CIlr M Adams  
Chairman**

Tudalen wag



## **RHONDDA CYNON TAF COUNCIL**

Minutes of the meeting of the Overview and Scrutiny Committee meeting held on Monday, 8 April 2019 at 5.00 pm at the Council Chamber, The Pavilions, Cambrian Park. Clydach Vale, Tonypany, CF40 2XX.

### **County Borough Councillors - Overview and Scrutiny Committee Members in attendance:-**

Councillor M Adams (Chair)

Councillor S Evans	Councillor J Bonetto
Councillor P Jarman	Councillor E George
Councillor J Harries	Councillor H Boggis
Councillor J Brencher	Councillor D Macey
Councillor M Griffiths	Councillor S Morgans

### **Officers in attendance**

Mr C Hanagan, Director of Democratic Services & Communications  
Mr C Evans, Programme & Support Manager  
Ms L Evans, Data Protection & Improvement Officer

### **Non Committee/ Education Co-Opted Members in Attendance**

Councillor R Yeo, Chair, Health & Wellbeing Scrutiny Committee  
Mr J Fish, Education Co-opted Member

#### **41 Apologies**

An apology of absence was received from County Borough Councillors G Caple, A Cox, E Stephens and L Walker.

#### **42 Declaration of Interest**

In accordance with the Council's Code of Conduct, there were no declarations made pertaining to the agenda.

#### **43 Minutes**

It was **RESOLVED** to approve the minutes of the 5<sup>th</sup> February 2019 as an accurate reflection of the meeting.

#### **44 Information Management Report**

The Data Protection & Improvement Officer presented an update report on the Council's Information Management arrangements at Scrutiny's request and following up on an earlier report to the Overview & Scrutiny Committee on the 14<sup>th</sup> November 2017. At that time members were satisfied with the adequacy of the Information management function and governance arrangements in place but requested they receive a further update in due course.

The Data Protection & Improvement Officer highlighted some of the key

developments since the previous update such as the change to the role of the Senior Information Risk Owner (SIRO) which has been designated to the Director of Finance & Digital in March 2019 as well as key changes to the requirements of the GDPR such as the development of the Data Protection Register and the creation of Corporate Privacy Notices ( the latter providing a layered approach to the provision of privacy information).

Scrutiny was apprised of the process to manage potential data breaches via well-established incident management procedures for reporting and investigating information, security incidents and events. In conclusion, information was shared as to how the Council has implemented its robust and well established procedures for the handling of subject access requests.

Scrutiny Members were asked to consider the recommendations set out at 2.1 of the report following discussion of the key issues.

In response to a query regarding the number of breaches the Council has received the Data Protection & Improvement Officer reported on 124 minor breaches received (minor breaches describe events such as a lost device). It was reported that the Information Commissioner's Office (ICO) is satisfied with arrangements the Council has in place to mitigate risk.

It was agreed that following Scrutiny's request for a simple guide that would incorporate 'top tips' for Members on how to deal with their data and information, a small working group of Members could meet and discuss their day to day requirements with the Data Protection & Improvement Officer to produce a fit for purpose handbook. Options also included one-to-one sessions or an e-learning guide. The Director, Democratic Services and Communications advised that the Members' portal would also serve as a tool to advise and inform Members with regard to these issues.

A query was raised in respect of the SLA packages for Schools specifically how schools are complying and how the Council is able to evaluate them. The Data Protection & Improvement Officer reported that the implementation of the SLA's since 1<sup>st</sup> April now account for a self-assessment which demonstrates how information is being managed in schools. She described the compliance journey over the first 3 years with built in additional resources to support and work alongside schools to ensure compliance. In the second year, there is opportunity to report the annual self-assessment to the School's Governing Body.

A number of queries were raised in respect of how Members manage their council emails and correspondence with constituents via social media particularly when dealing with sensitive information or defamatory comments. The Data Protection & Improvement Officer confirmed that these queries would be addressed by means of the aforementioned handbook but advised that social media correspondence is approached in the same way as emails. The Programme & Support Manager also advised that the same principles are applied to social media and emails as letters and/or fax. The Director, Democratic Services and Communications stated that the Council has a strict policy on comments of an inappropriate nature on the Council's feed or social media apps which are automatically and instantly blocked by the Council's firewall.

In conclusion, Scrutiny was advised that in the event of Brexit the EU GDPR will incorporate into the UK's GDPR with nominal changes.

Following consideration of the report it was **RESOLVED** to:-

1. Acknowledge the change to Council's information governance structure in relation to the role of Senior Information Risk Owner (SIRO);
2. Acknowledge the changes to the legal framework that governs the use of personal data and associated risks with non-compliance;
3. Agree that the fundamental requirements of the General Data Protection Regulation have been met; and
4. Instruct the Data Protection & Improvement Officer to produce a handbook for Members of the Council to include advice and tips on information and data management.

## **45 Overview & Scrutiny Annual Report**

The Director Democratic Services and Communications presented the Overview & Scrutiny Annual Report 2018/19 and asked Members to consider whether it represented a balanced summary of the work undertaken by the Council's Overview & Scrutiny Committees for the period 2018/19. He advised Scrutiny that the purpose of the Annual Report is to deliver an overview of the work undertaken against the forward Work Programmes and in alignment with the individual Scrutiny Terms of Reference. Following the latest Wales Audit Report (WAO) issued in respect of the Council's Scrutiny arrangements, the Director alluded to the change in the format of reporting the successes and achievements of the work of Scrutiny over the past twelve months as demonstrated in the Executive Summary. He referred Members to the completed and ongoing reviews undertaken by the Scrutiny Committees and the recommendations achieved and accepted by the Executive. In conclusion, the Director highlighted the recommendation set out at 2.3 of the report which would provide him with the opportunity to consult with the Chairs prior to its presentation to the Council AGM.

In advance of Scrutiny commenting on the Annual Report they wished to send their best wishes to Councillor S. Bradwick, Chair of the Public Service Delivery, Communities and Prosperity Scrutiny Committee who had recently been taken into hospital.

The Chair referred to the volume of work undertaken by Scrutiny this year and acknowledged the Executive Summary which he confirmed reflected the work undertaken by the Overview & Scrutiny Committee. He introduced the Chair of the Health & Wellbeing Scrutiny who presented his comments on the Scrutiny annual report and thanked officers for their support throughout the municipal year.

It was agreed that there should be reference to the Education Co-opted Members within the report and the support that they bring to the Council's Scrutiny process. It was also acknowledged that the recent Call-in would be included within the annual report which had precluded the publishing of the report to this meeting.

At this point, a Member reflected on the proceedings of the Council Call-in process and raised concern at the 'adversarial' feel of the recent meeting, referring to the number of Officers and Cabinet Members present and their seating arrangements. The Director of Democratic Services and

Communications stated that in future the Council would seek to reflect upon the recent procedures and would take on board these comments. The Chair also acknowledged the views of the Member.

**RESOLVED to:-**

1. Endorse the Overview & Scrutiny Annual Report 2018/19 to the Annual General Meeting (AGM) on the 15<sup>th</sup> May 2019 subject to inclusion of the following items:-
  - Reference to the involvement of the Education Co-opted Members in the Council's Scrutiny process; and
  - Inclusion of the Special Overview & Scrutiny Committee (Call-In) held on the 8<sup>th</sup> April 2019; and
2. Authorise the Director of Democratic Services and Communications to consult with the Chairs of the respective Scrutiny Committees prior to presentation to the Council AGM..

**This meeting closed at 5.50 pm**

**Cllr M Adams  
Chairman**



## **RHONDDA CYNON TAF COUNCIL**

Minutes of the meeting of the Overview and Scrutiny Committee meeting held on Wednesday, 1 May 2019 at 5.15 pm at the Council Chamber, The Pavilions, Cambrian Park, Clydach Vale, Tonypany, CF40 2XX.

### **County Borough Councillors - Overview and Scrutiny Committee Members in attendance:-**

Councillor M Adams (Chair)

Councillor S Evans	Councillor J Bonetto
Councillor P Jarman	Councillor H Boggis
Councillor J Brencher	Councillor D Macey
Councillor L Walker	Councillor G Caple
Councillor A Cox	Councillor M Griffiths
Councillor S Morgans	

### **Non Committee/Education Co-opted Members**

Councillor R Yeo – Chair Health & Wellbeing Scrutiny Committee  
Councillor S Rees-Owen – Chair Children & Young People Scrutiny Committee  
Councillor J Williams – Chair Finance & Performance Scrutiny Committee  
Mr J Fish - Voting Elected Parent Governor  
Mr K Wilhite – Voting Elected Parent Governor

### **Officers in attendance**

Mr C Hanagan – Service Director, Democratic Services and Communications

#### **46 Apologies**

An apology of absence was received from County Borough Councillors E George, J Harries and E Stephens.

#### **47 Welcome**

The Chair extended a welcome to the Co-opted Members, in particular to the new Co-opted Member, Mr Wilhite.

#### **48 Declaration of Interest**

In accordance with the Council's Code of Conduct, there were no declarations made pertaining to the agenda.

#### **49 Review - Overview & Scrutiny 'Fit for the Future'**

The Service Director, Democratic Services and Communications presented his report with the purpose of outlining the proposals of the Council's Scrutiny arrangements and to update Members on the progress arising from the WAO report 'Fit for the Future'.

It was reported that there have been a number of significant changes to Scrutiny in RCT since the WAO report has been published with more pre scrutiny being

undertaken which is strengthening the Council's governance arrangements. Recently, there have been a number of examples where Scrutiny has been given the opportunity to engage on more than one occasion with issues such as the Modernisation of Residential Care and 21<sup>st</sup> Century Schools. There is a more formal arrangement in place for meetings of the Scrutiny Chairs and Vice Chairs and there have been a number of improvements in respect of the prominence of Scrutiny, having its own dedicated website, Scrutiny Chairs blogs and further opportunities being promoted via the Council's Communications team.

The Service Director stressed that the Council is responding to those areas that need improving as directed by the Wales Audit Office but he referred to those areas which need further consideration such as:-

- The existing model of scrutiny which, although supports a cross cutting approach can often appear confusing when considering the remit of each Scrutiny Committee;
- The work programmes which have an over emphasis on information reports and the number of items on each scrutiny agenda can dilute the effect of scrutiny;
- The effectiveness of Scrutiny Working Groups to deliver more meaningful outcomes; and
- More emphasis on the use of social media and web content as a tool to increase public engagement.

With these points in mind the Service Director proposed the following changes are considered and progressed:-

- The Terms of Reference of each of the Scrutiny Committees is reviewed and specifically the topic 'Economy' which lends itself better to the Finance & Performance Scrutiny Committee so as to give it due regard;
- Link the Scrutiny Committees to the Corporate priorities so that members can make the connection to a service area;
- More streamlined agendas and work programmes to sharpen Scrutiny;
- A move towards a select committee approach;
- Summons the mover and seconder of future Notices of Motions to the Scrutiny Working Group to ensure the correct alignment of the work; and
- A greater emphasis on the Council website and social media to promote Scrutiny and engage with residents and to move forward with arrangements to web-cast meetings of the Council.

In conclusion, the Service Director confirmed that the Scrutiny Chairs and Vice Chairs had been provided with the opportunity to consider these proposals and a verbal update would be forthcoming at the Corporate Governance & Constitution Committee. Scrutiny was advised that although recognising the requirements of the WAO, the improvements would be made in a way that suits a Rhondda Cynon Taf model. As previously alluded to, arrangements in other local authorities would not necessarily suit RCT so it is for the Council to find its own scrutiny structure.

The Chair of the Overview & Scrutiny Committee proposed that amendments be made to the recommendations set out in the report to reflect that the Scrutiny Chairs and Vice Chairs have been fully engaged with the proposals to review the Scrutiny Committee terms of reference and will be consulted as appropriate (the current terms of reference of the Children & Young People Scrutiny Committee



was highlighted as being in need of improvement), likewise in respect of the work that will be undertaken to streamline the agendas and work programmes. The Chair stated that this would demonstrate a collective responsibility towards the review of the Council's Scrutiny arrangements.

The Chair also alluded to undertaking visit to the Welsh Government Assembly to see first-hand how their model of select committee operates.

A member of the Committee commented that although a review of the terms of reference is worthwhile, it may have been of value reviewing the terms of reference before the Council AGM rather than after so that Group Leaders can allocate their Members to the appropriate committee to reflect the best fit. The member considered the wording within the report, that the mover and seconder of the Notice of Motion is 'summonsed' to attend the Working Group to be ill chosen and advised that once the motion has passed it becomes the Council's motion. It was agreed that the wording should be amended but that the invitation to the Mover and seconder should remain in place and on a more formal basis.

The Chair of the Health & Wellbeing Scrutiny Committee, present at the meeting, made reference to the need for themes on the scrutiny work programmes to be of value and to be relevant to the residents of RCT. He added that there needed to be some clarity to the meaning behind the Notices of Motion and having the mover and seconder present from the start would shape the work of the scrutiny working group and clarify the essence of the motion.

Clarity was provided in respect of how the Council aims to strengthen ownership of forward work programmes and committee agendas by formalising the Scrutiny/Cabinet member performance and inviting the Cabinet Member to support and respond to a suite of information. The Service Director Democratic Services and Communications explained that going forward, Scrutiny Working Groups are less restrictive and form a platform from which to produce tangible outcomes. Members were also advised that the proposal to have the relevant Cabinet Member attend scrutiny by invitation only, when there are key issues under scrutiny would produce more challenge and reduce the potential for scrutiny proceedings to be hindered by their presence at all meetings. Some Members considered it good practice to have a Cabinet Member present at all meetings although others understood the worth of the process 'by invitation' only

Members agreed that some information reports to Scrutiny were overly large and data heavy such as the Schools Admissions reports to Children & Young People Scrutiny Committee which did not necessarily produce outcomes. They commented that there is a balance to strike with the weighty tones of some of the information reports. As a solution the Service Director, Democratic Services and Communications suggested that there could be a dedicated item to receive information reports which would free up space for scrutiny and challenge. A member asked whether Welsh Government could be approached so that any Statutory reports could be dealt with via delegated decisions via the Council website.

It was noted that as items are added or amended on the Cabinet Work Programme so the Chair of Overview & Scrutiny should be informed to ensure all opportunities to undertake scrutiny of the important issues are available. In conclusion, a request was made that Scrutiny members need to be kept informed and trained as the scrutiny process evolves.

Following discussion it was **RESOLVED** to:-

1. Endorse the recommended proposals numbered 1-4 outlined in section 7 of the report subject to the following amendments:-
  - 2.1 That the Terms of Reference of each of the scrutiny Committees be reviewed, refined and agreed by the Overview and Scrutiny Committee at its first meeting, (prior to consideration by the Scrutiny Chairs and Vice Chairs) following the Council Annual General Meeting;
  - 2.2 Develop more streamlined work programmes to ensure a more outcome based approach is taken forward following agreement of the Scrutiny Chairs and Vice Chairs (and respective Scrutiny Committees);
  - 2.3 That reference to the word '*summons*' the Mover and Seconder of a Notice of motion to a scrutiny meeting' is removed and the invitation to the Mover and Seconder to participate in the Scrutiny Working Group is formalised;
- 3 Recommend to the Corporate Governance & Constitution Committee that the terms of reference of each of the scrutiny committees be reviewed and refined and agreed by the Overview & Scrutiny Committee (prior to consideration by the Scrutiny Chairs and Vice Chairs) following the AGM and as worded at 2.1 above;
- 4 That authority is provided to the Proper Officer to update the Council Constitution accordingly to reflect the changes to the Committees Terms of Reference;
- 5 That the progress to date in respect of the proposals for improvement identified by the Wales Audit Office – Fit for the Future and the responses set out in section 10 of the report i.e. the national discussion paper '[six themes to help make scrutiny fit for future](#)', issued by the Wales Audit Office in February 2019 have been acknowledged by the Overview & Scrutiny Committee.

**This meeting closed at 18:50**

**Cllr M Adams  
Chairman**

## RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

### CABINET

18<sup>th</sup> JUNE 2019

#### CABINET WORK PROGRAMME: 2019- 2020 MUNICIPAL YEAR.

#### REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION IN DISCUSSION WITH THE LEADER AND DEPUTY LEADER OF THE COUNCIL.

**Author:** Emma Wilkins, Democratic Services (01443 424110)

#### **1. PURPOSE OF THE REPORT**

- 1.1 To present, for Cabinet Members' comment and approval, an update on the Cabinet Work Programme on the proposed list of matters requiring consideration by Cabinet over the 2019-2020 Municipal Year. The Work Programme will guide and direct the activities of other arms of the Council, as well as the Cabinet itself.

#### **2. RECOMMENDATIONS**

- 2.1 It is recommended that the Cabinet approve the Work Programme for the 2019-2020 Municipal Year (with appropriate amendment where necessary) and receive a further update on a 3 monthly basis.

#### **3. REASONS FOR RECOMMENDATIONS**

- 3.1 In accordance with paragraph 12.1 (Part 4) of the Council's Constitution, the Cabinet Work Programme should be prepared to cover a period of three months, with an updated version provided at the end of this period.
- 3.2 Following the amendments to the Leaders Scheme of Delegation at the Council AGM on the 25<sup>th</sup> May, 2016 it was agreed that going forward a detailed Cabinet Work Programme be published for a 6 month period, allowing sufficient notice and opportunity for consultation and / or pre scrutiny.
- 3.3 The updated Work Programme is attached to this report for Members' consideration and covers the 2019-2020 Municipal Year.
- 3.4 For ease of reference the work programme will also be available on the main Cabinet webpage for Members and members of the public information.

#### **4. CABINET REPORTS**

- 4.1 The proposed work programme is a rolling work programme for the 2019 - 2020 Municipal Year, which is reported to Cabinet on a 3 month cycle to allow for regular updates and amendments.
- 4.2 An updated work programme is attached as Appendix 1 to this report.
- 4.3 During the period outlined, the Work Programme may be subject to further change to take into account any additional/deletion reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.
- 4.4 In accordance with paragraph 2.5 (Part 4) of the Council's Constitution, any Member of the Council may also request the Leader to put an item on the agenda of a Cabinet meeting. There is also the ability for a resolution to be made by the Overview and Scrutiny Committee or the full Council that an item be considered by the Cabinet, which could alter the forward Work Programme.
- 4.5 The 2019 - 2020 Cabinet Work Programme is published on the main Cabinet page of the Website to again assist Members of the public, by improving transparency. The Work Programme link can be accessed on the following ['Cabinet Work Programme'](#).

#### **5. CONSULTATION / INVOLVEMENT**

- 5.1 The work programme has been compiled by members of the Senior Leadership Team in discussion with the relevant portfolio holder(s) and has been consulted upon with the relevant scrutiny committees in respect of pre-scrutiny.

#### **6. EQUALITY AND DIVERSITY IMPLICATIONS**

- 6.1 An Equality Impact Assessment is not needed because the contents of the report are for information purposes only.

#### **7. FINANCIAL IMPLICATIONS**

- 7.1 There are no financial implications aligned to this report.

#### **8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED**

- 8.1 The report has been prepared in accordance with paragraph 12.1 (Part 4) of the Council's Constitution.

**9. LINKS TO THE COUNCILS CORPORATE PLAN / OTHER CORPORATE PRIORITIES.**

- 9.1 The Cabinet work programme encompasses all of the Council priorities as it indicates reports coming forward across the Directorates which may impact upon the Council's corporate priorities and others. It also embraces the Future Generations Acts as all future decisions taken by the Cabinet seek to improve the social, economic, environmental and cultural well-being of the County Borough.

**10. CONCLUSION**

- 10.1 An updated Cabinet work programme for the 2019-2020 Municipal Year is attached.

**Other Information:-**

**Relevant Scrutiny Committee – Overview & Scrutiny Committee**

**LOCAL GOVERNMENT ACT 1972**

**AS AMENDED BY**

**THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**CABINET**

**18<sup>th</sup> JUNE 2019**

**REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION IN DISCUSSIONS WITH THE LEADER AND DEPUTY LEADER OF THE COUNCIL.**

**Item: CABINET WORK PROGRAMME: 2019- 2020 MUNICIPAL YEAR.**

**Background Papers**

- Paragraph 12.1 (Part 4) of the Council's Constitution.

Officer to contact: Emma Wilkins, Democratic Services

## Cabinet Work Programme.

Forward plan of proposed Cabinet Business for the 2019/20 Municipal Year

Specific Period: -June 2019 – May 2020.

(Summary of proposed Key Decisions coming forward for Cabinet Members consideration.)

*N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.*

Contact: Emma Wilkins (Tel No. 01443 424110)

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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## Chief Executive

Cabinet Work Programme	In line with the Council's Constitution there is a need to advise and publish the Cabinet Work Programme.	Continuous	Cabinet	Every 3 months June 19 September 19 December 19 March 20	Leader of the Council, Councillor A Morgan. Service Director, Democratic Services & Communication – C Hanagan	Open	<ul style="list-style-type: none"> <li>• Cabinet Members</li> <li>• SLT</li> <li>• Overview &amp; Scrutiny</li> </ul>
Council's Performance & Resources Report	To provide Cabinet with an overview of the Council's performance, both from a financial and operational perspective	Continuous	Cabinet	Quarter 4 – July 2019  Quarter 1 – September 2019  Quarter 2 – November 2019  Quarter 3 – March 2020	Councillor M Norris. Director of Finance & Digital Services - B Davies	Open	<ul style="list-style-type: none"> <li>• Report is presented to Finance &amp; Performance Scrutiny Committee following consideration by cabinet</li> </ul>

## JUNE

Leaders Scheme of Delegation	To formally receive the Leaders Scheme of Delegation following the 2019 Council AGM	Complete	Cabinet	June 2019	Leader of the Council, Councillor A Morgan. Service Director, Democratic Services & Communication – C Hanagan	Open	Cabinet Members
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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The Council's Response To Net Zero - The Committee On Climate Change	To receive a report advising Members of the Council's response to the Climate Change – Net Zero Committee report.	Complete	Cabinet	June 2019	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw		
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**JULY**

Council's Corporate Performance Report	To consider the Councils Performance Report and recommend its endorsement by Council	Complete	Cabinet	July 2019	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw	Open	Finance & Performance Scrutiny
Corporate Asset Management Plan Interim Update	To brief members on progress with the plan		Cabinet	July 2019	Councillor M Norris. Director of Corporate Estates – D Powell	Exempt	
Medium Term Financial Plan Update	To provide Members with an update on the Medium Term Financial Plan for 2019/20 – 2022/2023	Complete	Cabinet	July 2019	Councillor M Norris. Director of Finance & Digital Services - B Davies	Open	

**SEPTEMBER**

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Corporate Parenting Board Annual Report	To consider the Annual report of the Corporate Parenting Board.	Draft	Cabinet	September / October 2019	Cllr C Leyshon Service Director, Democratic Services & Communication – C Hanagan C Hanagan		<ul style="list-style-type: none"> <li>Corporate Parenting Board</li> <li>Children &amp; Young People Scrutiny</li> </ul>
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**OCTOBER**

Regulation of Investigatory Powers Act 2000 (RIPA) - Use of RIPA in 2018-19 by RCTCBC	To enable Members to review the Council's use of the Regulation of Investigatory Powers Act 2000 ('RIPA')		Cabinet	October 2019	Deputy Leader, Councillor M Webber. Director of Legal & Services – A Wilkins	Open	
Budget Consultation Report	To inform Members of the proposed approach to resident engagement and consultation in respect of the 2020/21 budget.		Cabinet	October 2019	Councillor M Webber Service Director, Democratic Services & Communication – C Hanagan C Hanagan	Open	
Digital Strategy Work - Update	To provide Members with an update in respect of the Digital Strategy Work Programme	Complete	Cabinet	October 2019	Councillor M Norris. Director of Finance & Digital Services – B Davies	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Council Investment Priorities	To consider any potential investment opportunities		Cabinet	October 2019	Leader of the Council Councillor A Morgan. Director of Finance & Digital Services – B Davies		
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### NOVEMBER

Cynon Valley Waste Disposal Company Limited and Amgen Rhondda Limited – Annual General Meeting	To provide Members with details of the AGM in respect of the Cynon Valley Waste Disposal Company Ltd and Amgen Rhondda Ltd.		Cabinet	November 2019	Councillor A Crimmings Director of Legal Services - A Wilkins	Exempt	
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Council Tax Base 2020/21	To receive the report in respect of setting the Council Tax Base 2020/21		Cabinet	November 2019	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies	Open	
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Corporate Asset Management Plan Interim Update	To brief members on progress with the plan		Cabinet	November 2019	Councillor M Norris. Director of Corporate Estates – D Powell	Exempt	
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### DECEMBER

Write off of irrecoverable Debts	Need to provide Cabinet with a position statement		Cabinet	December 2019	Leader of the Council, Councillor A Morgan & Councillor M Norris.	Exempt	
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	on irrecoverable debts				Director of Finance & Digital Services – B Davies		
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**JANUARY**

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**FEBRUARY**

Tudalen 36	Budget Report	The need to adopt a budget strategy to recommend to Council as the basis of the budget strategy for the financial year ending March 2021, following consideration of the consultation feedback		Cabinet	February 2020	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies	Open	<ul style="list-style-type: none"> <li>Budget Consultation - Service Users, Road shows, School Budget Forum &amp; Scrutiny.</li> </ul>
	Council Fees & Charges	The need to advise Cabinet of the proposed Council Fees and Charges for the financial year 2020/21		Cabinet	February 2020	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies	Open	
	Council's Corporate Plan.	To receive the Council's Corporate Plan 2020-2024		Cabinet	February 2020	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw	Open	Scrutiny

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Capital Programme	To propose to Council the three year capital programme		Cabinet	February 2020	Leader of the Council, Councillor A Morgan. Director of Finance & Digital Services – B Davies	Open	
General Data Protection Review Update	To receive an update in respect of the GDPR	Complete	Cabinet	February 2020	Councillor M Norris. Director of Finance & Digital Services – B Davies	Open	

**MARCH**

Corporate Assessment	To consider the Council's Corporate Assessment.		Cabinet	March 2020	Leader & Deputy Leader, Councillor A Morgan & M Webber. Chief Executive – C Bradshaw	Open	
Annual Equalities Report	To receive the report of the Director, Human Resources in respect of the Annual Equalities Report.		Cabinet	March 2020	Deputy Leader, Councillor M Webber Director, Human Resources – R Evans	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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**APRIL**

**MAY**

Strategic Equality Plan	To provide Members with details of the Councils Strategic Equality plan		Cabinet	May 2020	Deputy Leader, Councillor M Webber Director, Human Resources – R Evans	Open	
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**ON GOING UPDATES**

Brexit	To receive a verbal update in respect of Brexit		Cabinet	When appropriate	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw	Open	
Corporate Plan – Updates on delivery	To receive reports outlining delivery and ambition of the Corporate Plan		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	
Cardiff Capital Region - City Deal	The need to advise of the progress being made in respect of the City Deal		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	
Staff Panel Report	To receive details of the proposals put forward by the Council's Staff Panel		Cabinet	When Applicable	Councillor M Webber & Service Director, Democratic Services &	Open	

Tudalen 38

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	in respect of efficiency savings and smarter ways of working				Communication - C Hanagan		
Scrutiny Recommendations	To receive recommendations coming forward following a scrutiny review.		Cabinet	Continuous	Specific to the Scrutiny Review undertaken	Open	
Strategic Partnership Opportunity	To provide Members with an update on the Partnership opportunity as and when appropriate.		Cabinet		Councillor M Norris, Director, Finance & Digital Services – B Davies	Exempt	
Write off of irrecoverable Debts	Need to provide Cabinet with a position statement on irrecoverable debts		Cabinet	Continuous / When Applicable	Leader of the Council, Councillor A Morgan & Councillor M Norris. Director, Finance & Digital Services – B Davies	Exempt	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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## Prosperity, Development & Frontline Services

### JUNE

Development Plan	To consider the next steps to develop planning policy for the area/region.	Complete	Cabinet	June 2019	Councillor R Bevan Director of Prosperity & Development - S Gale	Open	
Strategic Development Plan – Cardiff Capital Region	Background to the principle of SDP including its planning status and overarching benefits for RCT and the region	Complete	Cabinet	June 2019	Councillor R Bevan Director of Prosperity & Development - S Gale	Open	
Highways Improvement Scheme	To provide Members with an update in respect of the Council's Highway Improvement Scheme	Complete	Cabinet	June 2019	Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		

### JULY



Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Affordable Warmth Strategy	The need to advise Cabinet Members of the Councils Affordable Warmth Strategy		Cabinet	July 2019	Councillor R Bevan Director of Prosperity & Development		
Dualling A4119	To receive an update in respect of the dualling of the A4119		Cabinet	July 2019	Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		

**SEPTEMBER**

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**OCTOBER**

Highways, Transportation And Strategic Projects - Highway Asset Investment Strategy	To provide Members with the highway asset investment strategy		Cabinet	October 2019	Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		
Community infrastructure levy	CIL regulations require a report to update Cabinet on		Cabinet	October 2019	Councillor R Bevan		

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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annual monitoring report	the performance of CIL during the last year and make any amendments deemed necessary.				Director of Prosperity & Development - S Gale		
Planning Annual Performance Report	To approve the Planning Annual Performance Report , prior to submission to Welsh Government		Delegated Decision	October 2019	Councillor R Bevan Director of Prosperity & Development - S Gale		
Local Development Plan Annual Monitoring Report (AMR)	To approve the LDP annual monitoring report, prior to submission to Welsh Government on 31st October		Delegated Decision	October 2019	Councillor R Bevan Director of Prosperity & Development - S Gale		

**NOVEMBER**

S.6 Environment (Wales) Act - Biodiversity Duty	To report to WG on the Council's progress in respect of the Biodiversity duty by end of the year		Cabinet	November 2019	Councillor A Crimmings, Group Director – Prosperity, Development & Frontline Services – N Wheeler		
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**DECEMBER**

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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**JANUARY**

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**FEBRUARY**

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**MARCH**

Supplementary Capital Programme - Highways, Transportation & Strategic projects	The need to seek approval for detailed investment within the service following Council's approval of the 3 year Capital Programme.		Cabinet	March 2020	Leader of the Council, Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler	Open	
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**APRIL**

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**MAY**

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**ONGOING UPDATES**

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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Processing Of Mixed Kerbside Recycling	To provide Members with an update in respect of the opportunities of investment into processing of Mixed Kerbside Recycling		Cabinet		Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler	Exempt	
Highways Investment Scheme	To receive regular updates in respect of the Highways Investment Scheme		Cabinet		Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		
Review of Mainstream School Transport Provision	Need to provide Cabinet with the outcomes of the periodic review of the Council's mainstream School Transport Provision		Cabinet	Periodic Review / when applicable	Leader of the Council, Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Porth Town Centre Strategy	To receive updates as and when applicable		Cabinet	When appropriate	Councillor R Bevan Director of Prosperity & Development - S Gale		
Taff Vale Update and Business Plan	Taff Vale Update Report.		Cabinet	When appropriate	Councillor R Bevan Director of Prosperity & Development - S Gale	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>Scrutiny</li> </ul>

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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## Community & Children's Services

### JUNE

Tudalen 46 Cwm Taf Ageing Well in Wales Plan	To seek approval of the Cwm Taf Ageing Well in Wales Plan		Delegated Decision	June 2019	Cllr A Morgan Director, Public Health Protection & Community Services – P Mee		
Transformation of the Early Years in RCT	To undertake a focused consultation with families and local childcare providers		Delegated Decision	June 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		
Community Asset Transfer – Muni Arts Centre, Pontypridd	To receive details of the Community Asset transfer – Muni Arts Centre		Cabinet	June 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee	Exempt	Strategic Arts & Culture Cabinet Steering Group
Local Toilet Strategy	To consider the Local Toilet strategy following the required consultation		Cabinet	June 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee		Public Engagement Public Service Delivery Scrutiny Committee Community Liaison Committee

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Extra Care Development	To consider an update in respect of Extra Care Development.		Cabinet	June 2019	Councillor G Hopkins Group Director Community & Children's Services – G Isingrini	Exempt	
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**JULY**

Director Social Services Annual Report (Draft)	Statutory required- Annual report on the delivery, performance, risks & planned improvements to the Social Services function of the Council	Draft	Cabinet	July 2019	Councillor G Hopkins & Councillor C Leyshon - Group Director Community & Children's Services - G Isingrini	Open	Children & Young People Scrutiny Committee  Health & Wellbeing Scrutiny Committee
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Cwm Taf Carer's Annual Report	To approve for submission to WG the annual report.	Complete	Cabinet	July 2019	Councillor G Hopkins & Group Director Community & Children's Services - G Isingrini	Open	multi agency Cwm Taf Carers Partnership
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Cwm Taf Safeguarding Annual Plan	To receive the Cwm Taf Safeguarding Annual Plan		Cabinet	July 2019	Councillor G Hopkins, Cllr T Leyshon Group Director Community & Children's Services – G Isingrini	Open	
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Transformation of the Early Years System in RCT	To receive the report outlining the transformation of the Early Years system in RCT		Cabinet	July 2019	Councillor T Leyshon Group Director Community & Children's Services – G Isingrini		Consultation with Families and local childcare providers
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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### SEPTEMBER

Development of a Local Toilet Strategy	To receive the consultation feedback in respect of the development of a local toilet strategy		Cabinet	September 2019	Cllr R Lewis Director, Public Health Protection & Community Services – P Mee	Open	
Modernisation of Residential Care and Day Care for Older People	To receive the consultation responses		Cabinet	September 2019	Councillor G Hopkins and Group Director Community & Children's Services – G Isingrini		Public Consultation O&S

### OCTOBER

Cwm Taf Safeguarding Board Annual Report	In accordance with the SSWB Act, the need to report the Cwm Taf Safeguarding Annual Report to the Cabinet, setting out their priorities for the coming year.		Cabinet	October 2019	Councillor G Hopkins & Councillor C Leyshon Group Director Community & Children's Services – G Isingrini	Open	<ul style="list-style-type: none"> <li>Cwm Taf Safeguarding Board</li> </ul>
Social Services Annual Complaints Report	Provide Cabinet with an overview of the operation & effectiveness of the Council's Social		Cabinet	October 2019	Councillor G Hopkins Group Director Community & Children's Services – G Isingrini	Open	Health & Wellbeing Scrutiny Committee



Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	Services complaints procedure						
Director Social Services Annual Report	To receive the final report of the Director, Social Services prior to its publication		Cabinet	October 2019	Councillors G Hopkins & T Leyshon. Group Director Community & Children's Services – G Isingrini	Open	Children & Young People Scrutiny Committee  Health & Wellbeing Scrutiny Committee

**NOVEMBER**

Cwm Taf Regional Statement of Intent for Supporting Children and Young People and Families	To provide Cabinet with the Statement of Intent		Cabinet	November 2019	Councillor C Leyshon and Group Director Community & Children's Services – G Isingrini		

**DECEMBER**

Employment Strategy	To provide members with details of a potential employment strategy		Cabinet	December 2019	CLlr R Lewis Director, Public Health Protection & Community Services		
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**JANUARY**

Tudalen 49

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Publication of 2018 Air Quality Progress Report	To publish the 2019 Air Quality Progress Report		Delegated Decision	January 2020	Cllr R Lewis Director, Public Health Protection & Community Services	Open	
National Adoption Annual Report	To receive the National Adoption Annual Report		Cabinet	January 2020	Councillor G Hopkins, C Leyshon and Group Director Community & Children's Services – G Isingrini	Open	

**FEBRUARY**

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**MARCH**

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**APRIL**

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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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**MAY**

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**ONGOING UPDATES**

Tudalen 51

SS&WB Board Development	To consider any updates as appropriate in respect of the SS&WB Board		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Regional Transformation Agenda	To receive an update on the regional transformation agenda		Cabinet	When Applicable	Councillor G Hopkins and Group Director Community & Children's Services – G Isingrini		
Development of Community Hubs	To consider the development of Community Hubs across the County Borough		Cabinet	Continuous / When Applicable	Councillor R Lewis Director, Public Health, Protection & Community Services	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Extra Care Strategy	To receive update reports on the Councils progress in respect of delivery of the Extra Care Strategy		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Advocacy	To provide Cabinet with an update in respect of advocacy		Cabinet	When Applicable	Councillor G Hopkins and Group Director Community & Children's Services – G Isingrini		
Cwm Taf MASH Annual Report	To receive the Annual report of the Cwm Taf MASH		Cabinet	When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Social Services & Wellbeing Act	To provide updates as and when necessary on the Council's duties in respect of the Act		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Local Air Quality Management Reports	To provide details of the Local Air Quality Management Reports		Delegated Decision	Continuous / When Applicable	Councillor R Lewis Director, Public Health, Protection & Community Services	Open	
Scrutiny Recommendations	To receive any recommendations coming forward		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>Scrutiny</li> </ul>

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	following a scrutiny review.						
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Tudalen 53

## Education & Inclusion Services

### JUNE

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### JULY

RCT SACRE Annual Report	To receive the annual report of RCT SACRE		Cabinet	July 2019	Councillor J Rosser. Director, Education & Inclusion Services - G Davies	Open	
21 <sup>st</sup> Century Schools Programme - Proposals To Improve Education Provision In The Greater Pontypridd Area	To consider an objections report if any objections were received		Cabinet	July 2019	Councillor J Rosser & Chief Executive ; Director, Education & Inclusion Services -G Davies	Open	Cabinet Children & Young People Formal consultation

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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### SEPTEMBER

Partnership with United World Colleges (UWC) Atlantic College	To receive a progress report on the partnership working		Cabinet	September 2019	Councillor J Rosser. Director, Education & Inclusion Services -G Davies		Cabinet – September 2018

### OCTOBER

Tudalen 54 Foundation Phase, Key Stage 2&3 and Key Stage outcomes for 2018	To provide Members with initial feedback on the Foundation Phase, Key Stage 2, 3 & 4 outcomes for 2018.		Cabinet	October 2019	Councillor J Rosser & Director, Education & Inclusion Services -G Davies	Open	
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### NOVEMBER

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### DECEMBER

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### JANUARY

Key stage 4 and 5 outcomes	To receive the final data from Welsh Government in respect of the Educational Outcomes for RCT		Cabinet	January 2020	Councillor J Rosser & Director, Education & Inclusion Services -G Davies	Open	
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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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**FEBRUARY**

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**MARCH**

Tudalen 155	Childcare Sufficiency Update - Prescrutiny	The need to provide details of the Childcare Sufficiency Audit undertaken, in line with Welsh Government Requirements		Cabinet	March 2020	Councillor J Rosser. Director, Education & Inclusion Services -G Davies; Childcare Officer - D Humphries	Open	Children & Young People Scrutiny committee

	Supplementary Capital Programme – Education & Inclusion Services	The need to seek Cabinet approval for further detailed investment within the service following Council’s approval of the 3 year Capital Programme.		Cabinet	March 2020	Councillor J Rosser. Director, Education & Inclusion Services -G Davies	Open	

**APRIL**

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Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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**MAY**

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**ONGOING UPDATES**

Tudalen 56

Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>Scrutiny</li> </ul>
21 <sup>st</sup> Century Schools	To receive any updates in respect of the 21 <sup>st</sup> Century Schools Programme		Cabinet	Continuous / When Applicable	Councillor J Rosser. Director, Education & Inclusion Services -G Davies	Open	



## RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

### MUNICIPAL YEAR 2019/20

<b>OVERVIEW &amp; SCRUTINY COMMITTEE</b>  1 <sup>st</sup> JULY 2019	<b>Agenda Item 4</b>
	<b>Update Review – Overview and Scrutiny ‘Fit for the Future’</b>

#### REPORT OF:-

#### THE SERVICE DIRECTOR OF DEMOCRATIC SERVICES & COMMUNICATIONS

#### 1 PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to provide members of the Overview & Scrutiny Committee with an update on progress in response to the review the Council Scrutiny arrangements as reported to the Scrutiny Chairs and Vice Chairs meeting and to the Overview & Scrutiny Committee held on the 1<sup>st</sup> May 2019.

#### 2 RECOMMENDATIONS

It is recommended that Overview & Scrutiny:-

- 2.1 Consider the progress to date in delivering upon the actions agreed in response to the review undertaken by the Service Director of Democratic Services & Communications as reported to this Committee in May 2019;
- 2.2 Review and agree the draft Terms of Reference of each of the Scrutiny Committees (attached at Appendix 1)
- 2.3 Consider and endorse the Work Programmes of the four themed Scrutiny Committees to the individual Scrutiny Committees for their final agreement (attached at Appendix 2); and
- 2.4 Review and agree the Overview & Scrutiny Committee Work Programme for the Municipal Year 2019/20 (up until December 2019 in the first instance) ((attached as Appendix 3)),

#### 3 BACKGROUND INFORMATION

- 3.1 Members will recall that at the previous meeting of the Overview & Scrutiny Committee, held on the 1<sup>st</sup> May 2019, a report was presented by the Service Director of Democratic Services & Communications which provided a response to the request from committee members to review the Council Scrutiny arrangements and to update Members on the progress to have arisen from the WAO report in respect of the Council's Scrutiny arrangements 'Fit for the Future'.
- 3.2 Members acknowledged that, although a number of positive changes have taken place since the revised scrutiny arrangements in 2015, they agreed that improvements to some current practices were needed and they welcomed the suggestions for improvements to the following specific areas:-
- Review the terms of reference of each scrutiny committee;
  - Streamline the Scrutiny work programmes and agendas;
  - Formalise the process for Scrutiny to facilitate Council motions; and
  - Further enhance the public engagement section of the website.
- 3.3 In agreeing that these specific areas required attention, Members also wished to give the Scrutiny Chairs and Vice Chairs greater input into the process of reviewing the revised terms of reference and forward work programmes and therefore it was resolved that they would have the opportunity to discuss and comment on both in advance of the Overview & Scrutiny Committee.

#### **4. WHAT HAS BEEN DEVELOPED SINCE MAY 2019?**

- 4.1 Since May 2019, a number of improved practices have been put in place such as establishing a more formal process for the Scrutiny Chairs. All agendas, reports and Minutes are now formally published and available for inspection via the Council webpages at least three clear days before the meeting, in accordance with the Local Government Act 1972.
- 4.2 This process ensures accountability and demonstrates a positive change towards engaging with the public in the Council's Scrutiny process. This will increase the visibility of Scrutiny further and impact upon the decisions taken by the Scrutiny Chairs and Vice Chairs. It also recognises and acknowledges the important role they play in leading the way forward and supporting their fellow scrutineers.
- 4.3 A set of clearly defined terms of reference for each scrutiny committee has been produced which includes placing the Corporate Plan theme 'Economy' under the Finance & Performance Scrutiny Committee and the Crime & Disorder Committee (under Sections 19 and 20 of the Police and Justice Act, 2006) to the Overview & Scrutiny Committee. The former will rebalance the workload of the Finance & Performance Scrutiny Committee and the latter will return the Crime & Disorder to the overarching Scrutiny Committee so that it may take a more strategic role and serve as a platform for receiving updates from the Police Crime Panel as previously requested by the Overview & Scrutiny Committee.
- 4.4 A new Scrutiny Work Programme template has been devised, drawing from research undertaken and examples of best practice to find the best fit for this

Council’s Scrutiny Committees. It is now more streamlined and user friendly and where possible the number of agenda items have been reduced to allow for more in depth review of topics and potential referrals from Council, Audit Committee and other sources.

- 4.5 The Scrutiny Work Programmes have been developed initially on a six monthly basis (up until December 2019) so as to give each individual scrutiny committee the opportunity to take stock and review their respective programmes going forward. Determining its own work programme and deciding on what evidence to seek to fulfil its scrutiny role; asking relevant and timely questions at meetings and participating in activities that the Committee has agreed to pursue outside of its formal meetings are all key to good scrutiny.
- 4.6 To support this process a scrutiny criteria form has been developed which considers issues such as impact, performance and the rationale behind the chosen topics (Appendix 4). This criteria has been critical in setting an informed work programme for each Scrutiny Committee and will ensure that when identifying topics for investigation, the scrutiny work is beneficial to the respective Scrutiny Committee and in the public interest.
- 4.7 The Forward Work Programmes have also aligned themselves with the Council’s Corporate Performance themes and priorities as well as acknowledging the Well-being of Future Generations goals.

**5 SCRUTINY ACTIVITY**

- 5.1 Below is an overview of scrutiny activity since May 2019 so that Members can follow the sequence of events and understand the process for delivering the draft terms of reference, draft work programmes and other developments which have taken place since the previous meeting.

<b>Month</b>	<b>Activity</b>
May 2019	<ul style="list-style-type: none"> <li>• Review - Overview &amp; Scrutiny ‘Fit For the Future’ -Members receive a report on the proposals to review the Council’s Scrutiny arrangements and an update on progress arising from the WAO report ‘Fit for the Future’ at its meeting on the 1<sup>st</sup> May 2019 (likewise the Scrutiny Chairs and Vice Chairs received the same information);</li> <li>• Scrutiny Chairs and Vice Chairs meetings are formalised and all agendas, minutes and reports are now accessible via the Council website;</li> <li>• Research is undertaken to find the best fit for the Council’s Scrutiny Work Programme template;</li> <li>• Consideration of the Scrutiny Committee Terms of Reference to establish the relevant themes and a balance for each Scrutiny Committee.</li> </ul>

June 2019	<ul style="list-style-type: none"> <li>• As agreed by the Overview &amp; Scrutiny Committee, the Scrutiny Chairs and Vice Chairs meet to consider the draft terms of reference and draft Scrutiny Work Programme template;</li> <li>• The final Scrutiny Chair's blog from the Chair of the Finance &amp; Performance Scrutiny Committee is uploaded to the dedicated Scrutiny webpage completing the sequence; Scrutiny engagement and information sharing sessions are underway between the Scrutiny Chairs, Vice Chairs, respective Cabinet Members and Senior Leadership Officers to strengthen the Scrutiny arrangements going forward;</li> <li>• Scrutiny Work programmes are drafted using a criteria, incorporating matters from 2018/19, notices of motions and in line with the Council's Corporate priorities to produce a draft proposal of topics (up until the end of December, as agreed, for further review to take place so as to measure the effectiveness of the work programmes for the following 6 months);</li> </ul>
July 2019	<ul style="list-style-type: none"> <li>• The draft Scrutiny Work programmes are to be presented to the Overview &amp; Scrutiny Committee (1<sup>st</sup> July 2019) for:- <ul style="list-style-type: none"> <li>• recommended sign off by the Overview and Scrutiny Committee (O&amp;S) of its own work programme;</li> <li>• Endorsement of the four themed Scrutiny Committees to their respective meetings to follow (for determination of its own work programme and deciding on what evidence to seek to fulfil its scrutiny role);</li> </ul> </li> <li>• The draft terms of reference for each of the Scrutiny Committees to be agreed by members of the Overview &amp; Scrutiny Committee (1<sup>st</sup> July 2019) and implemented.</li> </ul>
July-December 2019	<ul style="list-style-type: none"> <li>• Progress the Scrutiny Work Programmes and assess their suitability and effectiveness in October 2019.</li> </ul>

## 6 EQUALITY AND DIVERSITY IMPLICATIONS

- 6.1 There are no Equality and Diversity implications arising from this report and no Equality Impact Assessment is deemed necessary for the purposes of this report.

## 7 CONSULTATION

- 7.1 The considerations and comments of Scrutiny Chairs and Vice-Chairs have been sought in respect of the report and it will be for the Members of the Overview & Scrutiny Committee to agree these developments at its meeting to be held on the 1<sup>st</sup> July 2019.

## **8 FINANCIAL IMPLICATIONS**

- 8.1 There are no financial implications as a result of the recommendations set out in the report.

## **9 LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED**

- 9.1 There are no legal implications as a result of the recommendations set out in the report, although amendments to the Councils constitution will need to be taken forward as appropriate.

## **10 LINKS TO CORPORATE AND NATIONAL PRIORITIES AND THE WELL-BEING OF FUTURE GENERATIONS ACT**

- 10.1 The proposals to address the WAO report proposals includes arrangements to strengthen the Council's consideration and scrutiny of its work, through 'the lens of the requirements of the Well-being of Future Generations

Act'. These arrangements will be embedded into the business of the Council as set out in the Policy Statement agreed by Cabinet on [2 November 2016](#).

- 10.2 The proposals outlined within the report will work to ensure a sustainable and robust scrutiny structure is in place which will effectively challenge policy decisions taken forward.

## **11 CONCLUSION**

- 11.1 The Council is continuing its work to strengthen its scrutiny arrangements and these enhancements support the council in responding to the findings arising from the recent WAO report and will further strengthen governance and accountability arrangements.



OVERVIEW & SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Mark Adams <b>Vice Chair :</b> Cllr Sheryl Evans</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Members</a></p>	<p>As the overarching Scrutiny Committee:- Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan i.e.</p> <ul style="list-style-type: none"> <li>➤ <b>'Economy'</b> (Building a strong economy)</li> <li>➤ <b>'People'</b> (Promoting independence and positive lives for everyone)</li> <li>➤ <b>'Place'</b> (Creating neighbourhoods where people are proud to live and work)</li> <li>➤ <b>'Living within our means'</b> (where services are delivered efficiently to achieve value of money for the taxpayer)</li> </ul> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Policy review &amp; policy development for all Council areas.</li> <li>• Consider the implementation of projects that impact upon the whole Council i.e. <ul style="list-style-type: none"> <li>➤ City Deal</li> <li>➤ Wales Audit Office</li> <li>➤ Welsh Language Scheme</li> <li>➤ Wellbeing of Future Generations Act</li> <li>➤ Safeguarding</li> <li>➤ Economic Development</li> </ul> </li> <li>• Undertake Scrutiny of corporate plans and strategies.</li> <li>• Crime &amp; Disorder Committee (under Sections 19 and 20 of the Police and Justice Act, 2006)</li> <li>• To ensure that the work of each of the Committees are `delivering effectively` and producing tangible outcomes i.e. `scrutinising the scrutineer`.</li> <li>• To challenge the work of the Scrutiny Committees.</li> <li>• To deal with all "Call-ins" (under the Council's Overview and Scrutiny Procedure Rules).</li> <li>• To co-ordinate the implementation of the recommendations as set out in the Wales Audit Office document - `Good Scrutiny? Good Question`.</li> <li>• Undertake regular monitoring of recommendations and made by Scrutiny and ensure they have been implemented appropriately.</li> <li>• To progress the on-going Action Plan for the WAO Review 'Fit for the Future' and the 'Discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Leader of the Council</li> <li>• Deputy Leader and Cabinet Member for Council Business</li> </ul> <p>(Any other Cabinet Member to be invited as and when appropriate).</p>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services and Communications</li> <li>• Director of HR</li> </ul> <p>(Any other lead officer as and when required)</p>

		<p>paper 'Six themes to help make Scrutiny 'Fit for the Future'</p> <p><a href="#">Fit for the Future</a></p> <p><a href="#">Six Themes to help make Scrutiny 'Fit for the Future'</a></p> <ul style="list-style-type: none"><li>• To produce and publish an Annual Scrutiny Report.</li></ul>		
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CHILDREN & YOUNG PEOPLE SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Shelley Rees-Owen <b>Vice Chair:</b> Cllr Wendy Lewis</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Members</a></p>	<p>Holding the Executive to account for its performance across all the Council's priority areas:- <b>'Economy'</b> (Building a strong economy) and; <b>'People'</b> (Promoting independence and positive lives for everyone) <b>'Place'</b> (Creating neighbourhoods where people are proud to live and work)</p> <p><i>'Rhondda Cynon Taf's children and young people will receive a great start in life'</i></p> <p><i>Rhondda Cynon Taf's schools will be amongst the best in the country, and with all children achieving the best they can....'</i></p> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Schools</li> <li>• Schools achievement / effectiveness</li> <li>• 21st Century Schools</li> <li>• Catering</li> <li>• Early Years</li> <li>• Special Educational Needs</li> <li>• Engagement and Participation</li> <li>• Children Looked After – including fostering and residential</li> <li>• Youth Offending Service</li> <li>• Assessment and care planning – including social worker teams</li> <li>• Safeguarding – including child protection reviewing officers</li> <li>• Early intervention and prevention services – including nurseries, Flying Start and Resilient Family Service</li> <li>• Disabled children – including Residential homes</li> <li>• Community and family support services</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Education &amp; Inclusion Services</li> <li>• Cabinet Member for Children &amp; Young People</li> <li>• (Any other Cabinet Member as and when required)</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Education &amp; Inclusion Services</li> <li>• Director of Children's Services</li> <li>• (Any other lead officer as and when required)</li> </ul>


FINANCE & PERFORMANCE SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Julie Williams <b>Vice Chair:</b> Cllr Graham Thomas</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Members</a></p>	<p>Holding the Executive to account for its performance across all the Council's priority areas:- <b>'Economy'</b> (Building a strong economy) and; <b>'People'</b> (Promoting independence and positive lives for everyone) <b>'Place'</b> (Creating neighbourhoods where people are proud to live and work) And; <b>'Living within our means'</b> (where services are delivered efficiently to achieve value of money for the taxpayer)</p> <p><i>"Work in a way that makes the best and most sustainable use of our limited and decreasing resources, always looking at alternative ways of doing things, to limit the impact on the Council taxpayer..."</i></p> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Quarterly Performance Reports / Exception Reports (financial and operational performance)</li> <li>• Treasury Management</li> <li>• Revenue budget consultation process</li> <li>• Statutory performance reporting requirements</li> <li>• Target Setting of Performance Measures</li> <li>• Monitoring the implementation of medium term service planning decisions approved by the Executive</li> <li>• Strategic Regeneration</li> <li>• Economic Development</li> <li>• Town Centres</li> <li>• Events &amp; Tourism</li> <li>• Jobs Growth &amp; Skills</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Corporate Services</li> <li>• Cabinet Member for Enterprise, Housing &amp; Development</li> <li>• (Any other Cabinet Member as and when required)</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Finance &amp; Digital Services (and Section 151 Officer)</li> <li>• Service Director, Finance &amp; Improvement Services</li> <li>• Head of Finance – Education &amp; Financial Reporting</li> <li>• (Any other lead officer as and when required)</li> </ul>


HEALTH & WELLBEING SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Richard Yeo <b>Vice Chair:</b> Cllr Glynne Holmes</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Membership</a></p>	<p>Holding the Executive to account for its performance across all the Council's priority areas:-</p> <p><b>'Economy'</b> (Building a strong economy) and;</p> <p><b>'People'</b> (Promoting independence and positive lives for everyone)</p> <p><b>'Place'</b> (Creating neighbourhoods where people are proud to live and work)</p> <p><i>'More involved and resilient communities'</i></p> <p><i>Health &amp; Social Care services will be personalised and integrated, with more people supported to live longer in their own homes...'</i></p> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Adult Health &amp; Social Care <ul style="list-style-type: none"> <li>➤ Adult locality services &amp; short term intervention</li> <li>➤ Commissioned Services</li> <li>➤ Short term Intervention Services</li> <li>➤ Direct Care Services</li> <li>➤ Carers</li> <li>➤ Extra Care Housing</li> <li>➤ Stay well @ home service</li> <li>➤ Detoc</li> </ul> </li> <li>• Adult learning</li> <li>• Leisure Services</li> <li>• Arts &amp; Culture</li> <li>• Private Housing</li> <li>• Community hubs</li> <li>• Public Health &amp; Protection <ul style="list-style-type: none"> <li>➤ Trading Standards</li> <li>➤ Homelessness Strategy</li> <li>➤ Licensing</li> <li>➤ Pollution &amp; Public Health</li> <li>➤ Environmental Health</li> <li>➤ Animal &amp; Pest Control</li> <li>➤ Bereavement Services</li> <li>➤ Registration Services</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Adult &amp; Community Services &amp; Welsh Language</li> <li>• Cabinet Member for Stronger Communities, Well-being &amp; Cultural Services</li> <li>• (Any other Cabinet Member as and when required)</li> </ul>	<ul style="list-style-type: none"> <li>• Group Director – Community &amp; Children's Services</li> <li>• Director of Adult Services</li> <li>• Director, Public Health, Protection &amp; Community Services</li> <li>• (Any other lead officer as and when required)</li> </ul>


PUBLIC SERVICE DELIVERY, COMMUNITIES & PROSPERITY SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Steve Bradwick <b>Vice Chair:</b> Cllr Tina Williams</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Members</a></p>	<p>Holding the Executive to account for its performance across all the Council's priority areas:- <b>'Economy'</b> (Building a strong economy) and; <b>'People'</b> (Promoting independence and positive lives for everyone) <b>'Place'</b> (Creating neighbourhoods where people are proud to live and work)</p> <p><i>'Rhondda Cynon Taf's local environment will be clean and attractive, with well-maintained roads and pavements, flowing traffic, increased recycling and less waste sent to landfill'</i></p> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Environment &amp; Sustainable Development</li> <li>• Waste Services</li> <li>• Streetcare</li> <li>• Highways improvements</li> <li>• Cultural Services</li> <li>• Heritage</li> <li>• Libraries</li> <li>• Parks &amp; Countryside</li> <li>• Play areas</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Environment, Leisure &amp; Heritage Services</li> <li>• Any other Cabinet Member as and when required</li> </ul>	<ul style="list-style-type: none"> <li>• Group Director – Prosperity, Development &amp; Frontline Services</li> <li>• Any other lead officer as and when required</li> </ul>




## **SCRUTINY WORK PROGRAMMES**

### **Children & Young People Scrutiny Committee**

***'Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work).'***

Each of the Council's Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council's performance management, self-evaluation and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year. For this reason the Scrutiny Work Programmes will be published for a 6 month period and reviewed every quarter.

CHILDREN & YOUNG PEOPLE SCRUTINY COMMITTEE					
Date/Time	Overarching Item	Officer	Cabinet Member	Invited/ In attendance	Scrutiny Focus
10 <sup>th</sup> July 2019, 5pm Committee Room 1, Clydach Vale (Joint Education & Children's Services Meeting)	<ul style="list-style-type: none"> <li>Children &amp; Young People Scrutiny Work Programme</li> </ul>	Director of Education & Inclusion Services  Director of Children's Services  Service Director of Democratic Services & Communications			<b>Scrutiny &amp; Challenge –</b> For Members of the CH&YP Scrutiny Committee to consider the work programme for 2019/2020.
	<ul style="list-style-type: none"> <li>Pre-Scrutiny of the Director of Social Services Annual Report</li> </ul>	Group Director – Community & Children's Services			<b>Scrutiny &amp; Challenge –</b> To undertake pre scrutiny of the Annual report to ascertain whether it represents a true evaluation of the Local Authority's performance.
	<ul style="list-style-type: none"> <li>Training Needs</li> </ul>	Director of Education & Inclusion Services  Director of Children's Services  Service Director of Democratic Services & Communications			To consider and develop a schedule of training requirements for members of the CH&YP Committee.
11 <sup>th</sup> September 2019, 5pm	<ul style="list-style-type: none"> <li>How data will be reported to the Children &amp; Young</li> </ul>	Director of Education & Inclusion Services			To receive the Data Team, Central South Consortium who will outline the changes

<b>Committee Room 1, Clydach Vale (Joint Education &amp; Children's Services)</b>	People Scrutiny Committee (or July depending on availability of Data team)				to future data reporting mechanisms.
	Report in respect of Private Care Homes (within RCT)	Service Director Children's Services Regional Manager for 4 C's (Karen Benjamin)			To receive a report in respect of the number of private Care home providers within RCT.
	Annual Safeguarding Report (INFORMATION ONLY)				
	Annual Complaints Report (INFORMATION ONLY)				
<b>25<sup>th</sup> September 2019, 5pm Committee Room 1, Clydach Vale (Education)</b>	<ul style="list-style-type: none"> <li>Cabinet &amp; Scrutiny Engagement Session</li> </ul>	Director of Education & Inclusion Services	Cabinet Member for Education & Inclusion Services	√	<b>Scrutiny &amp; Challenge –</b> Consider the progress made In advancing the portfolio responsibilities of the Cabinet Member for Education & Inclusion.
	<ul style="list-style-type: none"> <li>21<sup>st</sup> Century Schools (Evaluation of Feedback on Band A Schools)</li> </ul>	Director of Education & Inclusion Services  Head of 21 <sup>st</sup> Century Schools			<b>Scrutiny &amp; Challenge –</b> Scrutinise the evaluation of feedback on Band A Schools
	<ul style="list-style-type: none"> <li>Key Stage Performance Data</li> </ul>	Director of Education & Inclusion Services			<b>Scrutiny &amp; Challenge –</b> Review the Key Stage

		Head of Access & Inclusion			Performance Data and consider the whether the appropriate support is in place for schools.
<b>9<sup>th</sup> October 2019, 5pm Committee Room 1, Clydach Vale (Children's Services Meeting)</b>	<ul style="list-style-type: none"> <li>Cabinet &amp; Scrutiny Engagement Session</li> </ul>	Director of Children's Services	Cabinet Member for Children & Young People	√	<b>Scrutiny &amp; Challenge –</b> Consider the progress made In advancing the portfolio responsibilities of the Cabinet Member for Children & Young People.
	<ul style="list-style-type: none"> <li>Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	Director of Education & Inclusion Services  Service Director of Democratic Services & Communications			<ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Members of the Committee to provide comment in relation to the Work Programme going forward.</li> </ul>
	<ul style="list-style-type: none"> <li>Your Voice Survey Report long with an update in respect of the Bright Spot Survey.</li> </ul>	Director of Social Services Service Development Officer  Head of Community Wellbeing and Resilience			<ul style="list-style-type: none"> <li><b>Scrutiny &amp; Challenge</b> For Members to compare findings and make any improvements</li> </ul>
<b>16<sup>th</sup> October 2019, 5pm Committee Room 1, Clydach Vale (Education)</b>	<ul style="list-style-type: none"> <li>Period Poverty Update - Feminine Hygiene Products in Schools</li> </ul>	Director of Education & Inclusion Services			<b>Scrutiny &amp; Challenge -</b> For Members to review and challenge the progress of tackling period poverty within schools across Rhondda Cynon Taf following the motion that was approved by Cabinet in July 2017.

	<ul style="list-style-type: none"> <li>Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	<p>Director of Education &amp; Inclusion Services</p> <p>Service Director of Democratic Services &amp; Communications</p>			<ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Members of the Committee to provide comment in relation to the Work Programme going forward.</li> </ul>
<p><b>6<sup>th</sup> November 2019, 5pm</b>  <b>Committee Room 1, Clydach Vale (Children's Services)</b></p>					
	<p><b>CAMHS UPDATE REPORT (to include primary mental health support)</b></p>	<p>Director of Children's Services</p> <p>Officers from Cwm Taf Mental Health Services</p>			<p><b>Scrutiny &amp; Challenge –</b>  To assess the support provided by the Cwm Taf Morgannwg Health Board in respect of the mental Health of the children and young people within RCT</p>
<p><b>20<sup>th</sup> November 2019, 5pm</b>  <b>Committee Room 1, Clydach Vale (Education)</b></p>	<ul style="list-style-type: none"> <li>School Attendance Strategy 2018-21 (Truancy Watch &amp; Truancy Free Zones)</li> </ul>	<p>Director of Education &amp; Inclusion Services</p> <p>Head of Attendance &amp; Wellbeing Service</p>			<p><b>Scrutiny &amp; Challenge –</b>  To assess the effectiveness of the School Attendance Strategy with particular reference to the impact of the Truancy Free Zones initiative.</p>

<b>4<sup>th</sup> December 2019, 5pm Committee Room 1, Clydach Vale (Children's Services)</b>	CLA Update ( Reduction of CLA within the County Borough )	Director of Children's Services			<b>Scrutiny &amp; Challenge –</b> To assess the way the Authority is working towards reducing the Children Looked After within the Authority (as directed by Welsh Government.)
<b>18<sup>th</sup> December 2019, 5pm Committee Room 1, Clydach Vale (Education)</b>	<ul style="list-style-type: none"> <li>Fixed Penalty Notice (FPN) Scrutiny Recommendations</li> </ul>	Director of Education & Inclusion Services  Head of Attendance & Wellbeing Service			For Scrutiny Members to receive the recommendations proposed by the Scrutiny Working Group.

**Other Areas for exploration:-**

Future 21<sup>st</sup> Century Schools (Band B)

WESP

CAMHS

CSC

SEREN

Engaging Young People

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-**

Fixed Penalty Notices (FPN's)

Tudalen way



## **SCRUTINY WORK PROGRAMMES** **FINANCE & PERFORMANCE**

***‘Holding the Executive to account in respect of all three priorities within the Council’s Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work) as well as its key principle Living within our Means’.***

Each of the Council’s Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council’s performance management, self-evaluation and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users; and
- Monitoring the implementation of recommendations previously made by the Committee.
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year. For this reason the Scrutiny Work Programmes will be published for a 6 month period and reviewed every quarter.

FINANCE AND PERFORMANCE SCRUTINY COMMITTEE					
Date/Time	Overarching Item	Officer	Cabinet Member	Invited/ In attendance	Scrutiny Focus
Monday, 8 <sup>th</sup> of July 2019, Committee Room 1, Clydach Vale	<u>Special Meeting:</u>  ➤ Pre-scrutiny of the Corporate Performance Report	The Chief Executive  Group Director of Community and Children Services.  Group Director of Prosperity, Development and Frontline Services.  Service Director – Finance & Improvement Services			<b>Scrutiny &amp; Challenge –</b> Scrutiny will undertake pre scrutiny of the Corporate Performance Report.
Tuesday, 23 <sup>rd</sup> of July 2019 Committee Room 1, Clydach Vale	➤ Qtr 4 Performance Report (2018/19)  ➤ 2019/20 Work Programme	Service Director – Finance & Improvement Services  Service Director- Democratic Services & Communications Service Director – Finance & Improvement Services			For Committee Members to consider the Council's Qtr 4 Performance Report (2018/19).  <b>Scrutiny &amp; Challenge –</b> For Members to consider the work programme for the 2019/2020 Municipal year.

	<ul style="list-style-type: none"> <li>➤ 2019-20 target setting</li>   <li>➤ Pre-scrutiny Destination Management Plan Workshop.</li> </ul>	<p>Service Director – Finance &amp; Improvement Services</p> <p>Director of Prosperity and Development.</p>			<p>To provide Committee Members with the opportunity to consider which performance indicator targets be reviewed in more detail during the 2019-20 Municipal year.</p> <p><b>Scrutiny &amp; Challenge</b> – Scrutiny will undertake pre scrutiny of the Destination Management Plan.</p>
<p><b>Thursday, 26<sup>th</sup> of September 2019</b>  <b>Committee Room 1, Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>➤ Treasury Management Training Session</li>   <li>➤ Treasury Management Annual Report</li>   <li>➤ Food Register Working Group update</li>   <li>➤ How the Council consults</li> </ul>	<p>External Trainers</p> <p>Head of Finance: Education and Financial Reporting.</p> <p>Health Protection and Licencing Manager.</p> <p>Corporate Policy and Consultation Manager.</p>			<p>All Elected Members to have the opportunity to undergo training in respect of Treasury Management</p> <p>For Committee Members to consider the Council's Treasury Management Annual Report</p> <p>To provide Committee Members with an update in respect of the Food Register Working Group.</p> <p>To consider how the Council consults and receive an overview of the Council's approach to the Revenue Budget Consultation process.</p>

<p><b>Thursday, 24<sup>th</sup> of October 2019</b>  <b>Committee Room 1,</b>  <b>Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>➤ Understanding the Council's Budget</li>   <li>➤ Qtr 1 Performance Report (2019/20)</li>   <li>➤ Pre-scrutiny Employment and Skills Programmes</li> </ul>	<p>Service Director – Finance &amp; Improvement Services</p> <p>Service Director – Finance &amp; Improvement Services</p> <p>Head of Community Services.</p>			<p>To provide Members with the Council's medium term financial plan (and future consideration for Members).</p> <p>For Committee Members to consider the Council's Qtr 1 Performance Report (2019/20).</p> <p><b>Scrutiny &amp; Challenge</b> – Scrutiny will undertake pre scrutiny of the Employment and Skills Programme.</p>
<p><b>Wednesday, 11<sup>th</sup> of December 2019</b>  <b>Committee Room 1,</b>  <b>Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>➤ Qtr 2 Performance Report</li>   <li>➤ Budget Consultation</li>     <li>➤ Quarterly review of the 2019/20 Finance and Performance Scrutiny Work Programme.</li> </ul>	<p>Service Director – Finance &amp; Improvement Services</p> <p>Service Director – Finance &amp; Improvement Services</p> <p>Service Director- Democratic Services &amp; Communication and Service Director – Finance &amp; Improvement Services</p>			<p>For Committee Members to consider the Council's Qtr 2 Performance Report.</p> <p>For Committee Members to feedback their views as part of the 2020/21 Revenue Budget Consultation process.</p> <p><b>Scrutiny and Challenge.</b></p> <ul style="list-style-type: none"> <li>• Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>• Does the Work Programme illustrate clear outcomes and objectives?</li> </ul> <p>Members of the Finance and Performance Scrutiny Committee to provide</p>

					comment in relation to the Work Programme and to consider the remaining 2019/20 F&P Work Programme.
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**Other Areas for further exploration:-**

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-** Food Register Working Group.

Tudalen way

## **SCRUTINY WORK PROGRAMMES**

### **Health & Wellbeing Scrutiny Committee**

***'Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work).'***

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Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

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- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year. For this reason the Scrutiny Work Programmes will be published for a 6 month period and reviewed every quarter.

HEALTH & WELBEING SCRUTINY COMMITTEE					
Date/Time	Overarching Item	Officer	Cabinet Member	Invited/ In attendance	Scrutiny Focus
9 <sup>th</sup> July 2019, 5pm Committee Room 1, Clydach Vale	<ul style="list-style-type: none"> <li>Health &amp; Wellbeing Scrutiny Work Programme</li> </ul>	Service Director Democratic Services & Communications  Group Director, Community & Children's Services  Director of Adult Services			<b>Scrutiny &amp; Challenge –</b> For Members of the Health & Wellbeing Scrutiny Committee to consider the work programme for 2019/2020.
	<ul style="list-style-type: none"> <li>Training Needs</li> </ul>	Service Director Democratic Services & Communications  Group Director, Community & Children's Services  Director of Adult Services			To consider and develop a schedule of training requirements for members of the Health & Wellbeing Scrutiny Committee.
	<ul style="list-style-type: none"> <li>Pre Scrutiny of the Director of Social Services Report</li> </ul>	Group Director, Community & Children's Services			<b>Scrutiny &amp; Challenge –</b> To undertake pre scrutiny of the Annual report to ascertain whether it represents a true evaluation of the Local Authority's performance
	<ul style="list-style-type: none"> <li>Notice of Motion initial meeting</li> </ul>	Service Director Democratic Services & Communications			To consider and agree the initial way forward with regards to the Notices of Motion in respect of Autism and Motor Neurone Disease
24 <sup>th</sup> September 2019, 5pm, Committee Room 1, Clydach Vale	<ul style="list-style-type: none"> <li><a href="#">Notices of Motion</a> in respect of Autism</li> </ul>	Director of Adult Services	Councillor G Hopkins Cabinet Member Adult &		<b>Scrutiny &amp; Challenge –</b> Progress the Notices of Motion in respect of Autism



			Community Services		and Motor Neurone Disease (MND) as part of the Health & Wellbeing Work Programme. <b>Autism</b> – Identify what more the Council can do to support those living with Autism.
	Cabinet Response to recommendation of the EMI	Cabinet Member for Adult Community Services  Group Director Community & Children's Services	Councillor G Hopkins Cabinet Member Adult & Community Services		To consider the response of Cabinet in respect of the recommendations of the Working group for the EMI Nursing Bed Provision within RCT.
	Regional Partnership Board Annual Review & Transformational Bid	Cabinet Member for Adult Community Services  Group Director Community & Children's Services	Councillor G Hopkins Cabinet Member Adult & Community Services		To consider the work carried out by the Regional Partnership Board
	Annual Safeguarding Report (INFORMATION ONLY)				
	Annual Complaints Report				

	(INFORMATION ONLY)				
<b>21st October 2019, 5pm Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	<p>Service Director Democratic Services &amp; Communications</p> <p>Group Director, Community &amp; Children's Services</p> <p>Director of Adult Services</p>			<ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Does the Work Programme illustrate clear outcomes and objectives?</li> <li>Members of the O&amp;S Committee to provide comment in relation to the Work Programme.</li> </ul>
	Mental Health (update from the Mental Health Steering Group.)	Director of Adult Services Officer from MIND			<ul style="list-style-type: none"> <li>Analyse what support is available for people suffering with Mental Health Issues within the County Borough</li> </ul>
	MND Notice of Motion	Director of Adult Services		<b>Invite Officer from MIND</b>	<b>MND</b> – Examine how the Council can best implement the aims of the MND Charter following its adoption
<b>19<sup>th</sup> November 2019, 5pm Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Tackling Empty Properties</li> </ul>	Service Director – Public Protection Services			<b>Scrutiny &amp; Challenge</b> – Review the Council's performance in tackling empty properties and assess whether it has proactively targeted long term empty private sector homes.
	Community Hubs	Service Director Public Health and Protection Services			<b>Scrutiny and Challenge</b> – to consider the work being being

<b>10<sup>th</sup> December 2019, 5pm, Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>• Delayed Transfers of Care</li> </ul>	Group Director, Community & Children's Services  Director of Adult Services			<b>Scrutiny &amp; Challenge –</b> Assess the progress of the Cwm Taf Social Services and Wellbeing Partnership Board in respect of Delayed Transfers of Care and review the work of RCT Social Services.

**Other Areas for exploration:-**

Revisit the Hope Rescue/ Dog Kennel Contract and facility

Scrutinise the Homelessness Prevention Strategy Action Plan

Examine new housing models related to Housing First

Scrutinise the Wales Audit Report on Environmental Health

**Reports for links to be embedded on the agenda?**

Cwm Taf Safeguarding Board Annual Report

Social Services Annual Complaints Report

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-**

Tudalen way

## **SCRUTINY WORK PROGRAMMES**

### **Public Service Delivery, Communities & Prosperity Scrutiny Committee**

***'Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work).'***

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<b>PUBLIC SERVICE DELIVERY, COMMUNITIES &amp; PROSPERITY SCRUTINY COMMITTEE</b>					
<b>Date/Time</b>	<b>Overarching Item</b>	<b>Officer</b>	<b>Cabinet Member</b>	<b>Invited/ In attendance</b>	<b>Scrutiny Focus</b>
<b>11<sup>th</sup> July 2019, 5pm Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Public Service Delivery, Communities &amp; Prosperity Scrutiny Work Programme</li> </ul>	Service Director of Democratic Services & Communications  Group Director, Prosperity, Development & Frontline Services			<b>Scrutiny &amp; Challenge –</b> For Members of the Public Service Delivery, Communities & Prosperity Scrutiny Committee to consider their work programme for 2019/2020.
	<ul style="list-style-type: none"> <li>Training Needs</li> </ul>	Group Director, Prosperity, Development & Frontline Services  Service Director of Democratic Services & Communications			To consider and develop a schedule of training requirements for members of the Public Service Delivery, Communities & Prosperity Scrutiny Committee.
	<ul style="list-style-type: none"> <li>The Council's plastic waste policy (and other recycling developments)</li> </ul>	Group Director, Prosperity, Development & Frontline Services			<b>Scrutiny &amp; Challenge –</b> To review the Council's plastic waste policy.
<b>12<sup>th</sup> September 2019, 5pm Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Cabinet &amp; Scrutiny Engagement Session</li> </ul>	Group Director, Prosperity, Development & Frontline Services	Cabinet Member for Environment, Leisure & Heritage Services	√	<b>Scrutiny &amp; Challenge –</b> Consider the progress made In advancing the portfolio responsibilities of the Cabinet Member for Environment, Leisure & Heritage Services.

<b>10th October 2019, 5pm</b> <b>Committee Room 1,</b> <b>Clydach Vale</b>	<ul style="list-style-type: none"> <li>Quarterly Review of the Scrutiny Work Programme</li> </ul>	Director of Democratic Services & Communications			<ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Does the Work Programme illustrate clear outcomes and objectives?</li> <li>Members of the Committee to provide comment in relation to the Work Programme.</li> </ul>
	<ul style="list-style-type: none"> <li>Update on the Scrutiny Working Group "Recycling in Communal Areas"</li> </ul>	Group Director, Prosperity, Development & Frontline Services			<ul style="list-style-type: none"> <li>To receive an update on the findings to date of the Scrutiny Working Group to include draft recommendations.</li> </ul>
<b>14th November 2019, 5pm</b> <b>Committee Room 1,</b> <b>Clydach Vale</b>	<ul style="list-style-type: none"> <li>Highways, Transportation &amp; Strategic Projects Supplementary Capital Programme</li> </ul>	Group Director, Prosperity, Development & Frontline Services  Service Director, Frontline Services			<b>Scrutiny &amp; Challenge –</b> To assess the detailed Capital Programme for Highways, Transportation and Strategic Projects.
	<ul style="list-style-type: none"> <li>Rhondda Cynon Taf's Open Spaces – Parks, Play areas and Pitches</li> </ul>	Group Director, Prosperity, Development & Frontline Services  Head of Leisure Parks & Countryside			<b>Scrutiny &amp; Challenge –</b> To review the parks, play areas and pitches across the County Borough to ensure they are fit for purpose.

**Other Areas for exploration:-**

Streetcare Services

PSPO – Dog Fouling

Bryn Pica/Education Centre

Tree Preservation Orders (TPO's)

Resident's Parking (Back-office Penalty Charge Notice (PCN arrangements)

Town Centre Street Furniture

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-**

Recycling in Communal Areas



## **SCRUTINY WORK PROGRAMMES** **OVERVIEW & SCRUTINY**

***‘Holding the Executive to account in respect of all three priorities within the Council’s Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work) as well as its key principle Living within our Means’.***

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OVERVIEW & SCRUTINY COMMITTEE					
Date/Time	Overarching Item	Officer	Cabinet Member	Invited/ In attendance	Scrutiny Focus
<b>1<sup>st</sup> July 2019, 5pm</b>  <b>Council Chamber, Council Headquarters, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Cabinet Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>	Cabinet Member for Council Business	√	To ensure the scrutiny committee has the opportunity to determine if they wish to scrutinise any items on the Cabinet Work Programme with sufficient time to enable meaningful consideration of proposals
	<ul style="list-style-type: none"> <li>Overview &amp; Scrutiny Review update</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge –</b> To provide an update on the Overview & Scrutiny review and demonstrate the outcomes to date (Revised Scrutiny Terms of Reference and draft Scrutiny Work Programmes)
	<ul style="list-style-type: none"> <li>Overview &amp; Scrutiny Work Programmes</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge –</b> For O&S to consider the work programmes developed by the four themed Scrutiny Committees following consultation.

					To agree its own work programme for 2019/2020. <b><i>(Scrutiny Chairs and Vice Chairs to be invited to attend and contribute to this agenda item)</i></b>
	<ul style="list-style-type: none"> <li>• Training Needs</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> </ul>			To consider and develop a schedule of training requirements for members of the O&S Committee.
<b>Special O&amp;S Committee 22nd July 2019, 5pm Council Chamber, Clydach Vale</b>	<ul style="list-style-type: none"> <li>• Pre Scrutiny -Modernisation of Residential Care</li> <li>• Electoral Arrangements by the Local Democracy and Boundary Commission for Wales</li> </ul>	<ul style="list-style-type: none"> <li>• Group Director Community &amp; Children's Services</li> <li>• Director of Adult Services</li> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Director of Legal Services</li> </ul>			<p><b>Scrutiny &amp; Challenge –</b> Report to include the consultation results following the consultation process undertaken in respect of the strategic transformation of residential care in RCT</p> <p>Scrutiny will undertake pre-scrutiny of the consultation results prior to Cabinet's consideration. <b><i>(Members of the Health &amp; Wellbeing Scrutiny Committee will be invited to attend and contribute to this process)</i></b></p> <p>To receive the response to the Council's proposals in respect of the Council's electoral arrangements</p>

		<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			
<b>3<sup>rd</sup> September 2019, 5pm Council Chamber, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Pre Scrutiny of the Council's Corporate Plan</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge</b> – Does the Corporate Plan drive improvement in the quality of information included and does it challenge the impact that the plan aims to have on residents?
	<ul style="list-style-type: none"> <li>Scrutiny Toolkit (Wellbeing of Future Generations (Wales) Act) Working Group recommendations</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			To receive the recommendations of the Scrutiny Toolkit (Wellbeing of Future Generations (Wales) Act) Working Group.
<b>7<sup>th</sup> October 2019, 5pm Council Chamber, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge</b> – <ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Does the Work Programme illustrate clear outcomes and objectives?</li> <li>Members of the O&amp;S Committee to provide comment in relation to the Work Programme.</li> </ul>
	<ul style="list-style-type: none"> <li>Public Engagement/Involvement in Scrutiny</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge</b> – How are we achieving our goals to improve our public engagement in the Council's Scrutiny process?

4 <sup>th</sup> November 2019, 5pm Council Chamber, Clydach Vale	<ul style="list-style-type: none"> <li>• Fire Risk Assessments – A review of procedures for Council owned/occupied buildings</li> </ul>	<ul style="list-style-type: none"> <li>• Council's Health &amp; Safety Advisor</li> <li>• Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge –</b> Consider if the recommendations of the O&S Committee have been implemented and managed effectively.
2 <sup>nd</sup> December 2019, 5pm Council Chamber, Clydach Vale	<ul style="list-style-type: none"> <li>• Cabinet Member/Scrutiny Engagement Session</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> </ul>	Cabinet Member for Council Business	√	<b>Scrutiny &amp; Challenge –</b> Consider the progress made In advancing the portfolio responsibilities of the Cabinet Member for Council Business.

**Other Areas for exploration:-**

- Quality Impact Assessment
- Annual Improvement Report
- Wales Audit Office Corporate Reports
- Corporate Complaints

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-**

Scrutiny Toolkit Future Generations Working Group (Low Carbon Vehicles)

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**INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2019/20**

<b>Proposed Item(s)</b>	Is this item within the remit of the Finance & Performance Scrutiny Committee?	How well is the area performing?	What is the expected outcome from receiving this item?	What can be achieved?	What information should be reported to the meeting and how (e.g. Report accompanied with Power Point)	Meeting the 5 WOW's? Integration Collaboration Long term Involvement Prevention

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